



**FLORENCE  
CHRISTIAN SCHOOL**

*A Ministry of Florence Baptist Temple*

Connecting *Faith* and *Learning*

**Parent/Student Handbook**

**2021-2022**

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# INTRODUCTION

## SCHOOL HISTORY, MISSION, AND VISION

### *History*

Florence Christian School was established in 1972 as an extension and ministry of the Florence Baptist Temple to assist families in training their children intellectually, physically, spiritually, and socially toward maturity and responsible independence (Luke 2:52). We view our school as an adjunct to the home and church--not a substitute.

FCS currently consists of four divisions: PreSchool, Kindergarten, Elementary, Middle School, and Senior High levels (3 years of age through the twelfth grade).

### *Mission*

The mission of FCS is to assist parents in developing a biblical worldview in the minds of their children by providing an excellent education based on the principles of God's Word.

### *Vision*

Successful FCS students are able think independently through a biblical worldview so that they can wisely and appropriately apply knowledge that will guide them in their God-given responsibilities.

## SCHOOL OBJECTIVES

### *Spiritual Objective*

Each student will understand how to have a biblical relationship with God through salvation and experience a victorious Christian life by following God in submission and obedience to His will as revealed in the Bible.

### *Communication Objective*

Each student will be able to communicate, express, and present himself or herself effectively in the areas of speaking, writing, technical skills, and listening.

### *Character Objective*

Each student will demonstrate quality character traits in the areas of manners, respect, conduct, honesty, patriotism, and appearance.

### *Study Skills Objective*

Each student will possess good study skills in the areas of listening, organization, following directions, completing assignments, and classroom time management.

The following expectations will be required:

- written presentations will begin in 5 yr. old kindergarten
- long range assignments will begin in the 3rd grade
- parent's signature on assignments through the 3rd grade
- complete independent effort (no parental assistance-except for guidance) on assignments after the 4th grade

## **STATEMENT OF FAITH**

As a ministry of Florence Baptist Temple, FCS holds to the Statement of Faith as set forth in the Constitution and By-laws of Florence Baptist Temple. FCS faculty, staff, parents, and students are expected to cooperate and support the ideals and statement of faith of Florence Christian School as outlined in this handbook and Florence Baptist Temple Statement of Faith at school and in the home. The official Statement of Faith can be found in Appendix A of this handbook. NOTE: Families will be required to sign the “Statement of Faith and Agreement of Support” as part of the “Admission/Enrollment Requirements outlined below.

# **GENERAL INFORMATION**

## **ADMISSION/ENROLLMENT REQUIREMENTS**

### **ADMISSION PROCEDURES**

#### **NEW STUDENTS**

- **NONDISCRIMINATION POLICY:**
  - Florence Christian School admits students of any race, color, national, and ethnic origin to all the rights, programs, and activities generally accorded or made available to students at the school. FCS does not discriminate on the basis of race, color, national, ethnic origin, or sex as stated in the Florence Baptist Temple Constitution and By-laws (See Appendix A) in administration of its educational and athletic policies or any other school administered programs.
- **THE ADMISSIONS PROCESS:**
  - Inquire
  - Visit
  - Apply
  - Enroll
- Prospective families need to contact the FCS Admissions Director to begin the admissions process.
- **AGE REQUIREMENTS:** Students entering 4K must be four on or before September 1; students entering 5K must be five on or before September 1; students entering 1st grade must be six on or before September 1.
- New students entering grades 1-3 may be asked to take a placement exam.
- All students are accepted on probation for a period of six weeks.

#### **RETURNING STUDENTS**

Continuous enrollment is the FCS method of re-enrollment each year. Current FCS students are automatically re-enrolled for the next school year. Families opting not to re-enroll their children need to do so by submitting the withdrawal form obtained from the school office by March 15 each school year.

Remember, attendance at FCS is a privilege, not a right. Students must be in good standing with the school, and parents must demonstrate support for the school in order to have the privilege of enrolling at FCS. Current families that do not meet the previously mentioned criteria will be notified before the continuous enrollment deadline and may be given an opportunity to stay on a probationary basis which will be discussed in a meeting with the school administration and the family.

## **CRITERIA FOR NEW ADMISSIONS**

1. Students who have been expelled from their previous school(s) or who have withdrawn to avoid such actions will not be permitted to enroll.
2. Students who have been expelled or asked to withdraw from Florence Christian School may only be considered for re-enrollment upon acceptable completion of the restoration program as described in the discipline section.
3. Students who have a history from their previous school(s) of discipline involving aggressive behavior, drug related offenses, weapons violations, immorality (including homosexuality), or significant absenteeism will not be permitted to enroll.
4. Any students who are enrolled under false pretense or contribute to the case for enrollment by either providing false information or withholding significant information will surrender their opportunity to enroll or to remain enrolled.
5. An exception in the enrollment policy for one is not meant as an exception in the enrollment policy for anyone else.

## **SHADOWING AT FCS**

Prospective students are welcome to spend the day at FCS. These “Shadow Days” are to be arranged in advance with the FCS Admissions Office. On the day of the visit, the prospective student checks in at the school office and will meet a current student who will guide the visiting student during the day. FCS is unable to accommodate these types of visits from those who are not prospective students.

## **AFFILIATIONS AND ACCREDITATION**

Florence Christian School is a member of the South Carolina Independent School Association and has earned accreditation from the Southern Association of Colleges and Schools Council on Accreditation and School Improvement (SACS CASI), an accreditation division of Cognia.

SACS CASI provides nationally-recognized accreditation, the purpose of which is continuous school improvement focused on increasing student performance. To earn accreditation, schools must meet SACS CASI’s high standards, be evaluated by a team of professionals from outside the school and implement a continuous process of school improvement.

SACS CASI accreditation is recognized across state lines, which not only eases the transfer process as students move from accredited school to accredited school but also assures parents

that the school is meeting nationally accepted standards for quality and successful professional practice.

Dedicated to advancing excellence in education through accreditation, research and professional services, AdvancED is the world's largest education community, serving and engaging 30,000 public and private schools and school systems in more than 70 countries and serving over 16 million students. AdvancED is the parent organization of the North Central Association Commission on Accreditation and School Improvement (NCA CASI), Northwest Accreditation Commission (NWAC) and the Southern Association of Colleges and Schools Council on Accreditation and School Improvement (SACS CASI).

### **ARRIVAL AND DISMISSAL**

Drop-off and pick-up of students must be made at the designated locations. Also, traffic flow as designated must be adhered to for safety and expediency for everyone. Parents may drop off students (grades K-6) beginning at 7:45 a.m. Students arriving between 7:00 a.m. and 7:45 a.m. must report to daycare where they will be under supervision of a teacher until 7:45 a.m. at which time they will go to the gym. There will be charges for this service.

Students in grades K-6 will be issued identification cards to be used for car line and pick up purposes. They should be given only to the individuals listed on the student's release form. If someone other than the individuals listed on the release permission form will be picking up your child, you will need to send a note to your child's teacher. We want to take every precaution in the protection of your child, and therefore, we will not release students to unauthorized individuals.

Parents are asked to pick up their children promptly at the time of their dismissal. Any elementary students who remain at school after 3:15 p.m. (2:00 on Fri.) will be sent to childcare. Parents will be charged for this service. We do not offer childcare for students in grades 7-12. The school buildings are locked at 4:00 p.m. each day. Students are not allowed in the buildings after this time unless they are participating in a school sponsored activity.

### **CLASS SCHEDULE (Grades 7-12)**

Senior High - Schedule		Junior High - Schedule	
8:00 - 9:00	1st	8:00 - 9:00	1st
9:05 - 9:55	2nd	9:05 - 9:55	2nd
10:00 - 10:50	3rd	10:00 - 10:50	3rd
10:55 - 11:45	4th	10:55 - 11:45	4th
11:50 - 12:40	5th	11:45 - 12:10	Lunch
12:40 - 1:05	Lunch	12:15 - 1:05	5th
1:10 - 2:00	6th	1:10 - 2:00	6th
2:05 - 2:55	7th	2:05 - 2:55	7th

### CHAPEL SCHEDULE (Grades 6-12)

8:00 – 8:50	1st Period
8:55- 9:35	2nd Period
9:40 – 10:20	3rd Period – Grades 9-12 Chapel – Grades 6-8
10:25 – 11:05	3 <sup>rd</sup> Period – Grades 6-8 Chapel – Grades 9-12
11:10 – 11:45	4th Period
5th – 7th Periods	Normal Times

### CLASS PARTIES

Kindergarten and elementary classes have class parties during the holidays of Christmas and Easter and at the end of the year. They are to be simple and organized by the teacher and the class mom coordinator. Parents are welcome to participate; however, please do not bring any food containing nuts when providing snacks.

### DAYCARE

Our day care facilities are available to our students in grades K3-6 for a reasonable rate. If interested, please call the child development office and make arrangements. The fees for the day care service should be handled through the child development office.

### EMERGENCIES/SEVERE WEATHER

Florence Christian School maintains a complete emergency crisis plan. The plan specifically addresses fire, severe weather threats and other emergencies requiring evacuations or lockdown.

FCS uses a rapid alert messaging system to contact parents via text, voice, and/or email in case of school closings or other emergencies.

**Fire Drills** – When the fire alarm sounds, students should evacuate the building under the supervision of the teacher, walking quickly and quietly to the designated location according to the school’s evacuation plan.

**Lockdown** – If necessary, FCS’s administration will institute a lockdown for the safety of the students. During a lockdown, students must remain in the designated locations and will not be released to parent until the lockdown is lifted.

**Weather emergencies** – When a thunderstorm or other severe weather threatens the school campus, all outdoor activities cease. Everyone is to come indoors and wait 20 minutes from the last flash of lightning or other danger before returning to the playground or fields.

## **HEADMASTER ONLINE**

Headmaster Online is a service provided by the school's management software company. Each parent and student has access to this service which allows access to view student academic information, family account information, the school calendar, and the school lunch ordering system. Parents and students may also update contact information and elect to publish the families address, phone numbers, and email addresses for other school families to see. By default, this information is not published but can be changed by the parent. Individual usernames and passwords will be sent to parents and students via email.

## **FIELD TRIPS**

Field trips are taken at various times during the school year to places of educational interest. The students are to maintain the same behavior and dress that are required at school. However, there are some field trips that require "hands on" participation. Appropriate dress for these activities will be explained on the student's permission slip. Parents are welcome to serve as chaperones, but we ask that the same standards and dress required of students be kept. Field trips are for the class members, not siblings. Please do not sign out children from other classes to go on these trips.

## **ILLNESS**

Florence Christian School desires to maintain a healthful school environment by instituting controls designed to prevent the spread of communicable diseases. Students need to stay home if they have any of the following symptoms: fever, vomiting, frequent diarrhea, frequent cough, widespread rash, earache, or severe headache.

Symptoms should not have been present for at least 24 hours before the student returns to school.

For detailed information about when to keep a student out of school, see the chart in Appendix B.

## **LIBRARY**

While the school does not necessarily endorse all the contents of any book in the library, the position of Florence Christian School is in strict adherence to the doctrines and principles taught in the Holy Scriptures. It is understood that to meet certain academic standards and to provide books of various fields of research and content, the library must have many books of different types.

### **LIBRARY RULES:**

1. All students in grades 3K-5K will have regularly scheduled visits for story time. Elementary grades will have regularly scheduled visits to check out books. Classes in grades 7-12 may schedule visits for purposeful projects.
2. Students may check out up to two books at one time.
3. The library is open for grades 7-12 from 2:05 –3:00 Monday through Thursday.
4. Students are to be working in the library, or they will be asked to leave.

5. Students will be fined 5¢ per day for each school day that a book is overdue. It is the student's responsibility to return books on time to the library.
6. There will be a fee for damaged books according to the extent of the damage as determined by the librarian and/or administration.
7. Lost books must be paid for at current list price plus 50¢ for processing. Lost library cards will be replaced for \$1.00.
8. Reference books and magazines are to be used in the library only.
9. Report cards will be held until all fines have been paid.
10. The student ID card serves as the FCS library card. You are responsible for keeping the number confidential. Any books checked out or fines incurred on your bar code are your responsibility.

### **LOCKERS**

Every student in grades 4-12 will receive a locker assignment at the beginning of the school year. The following guidelines will apply to locker upkeep:

- Students may opt to bring their own lock but first must report the combination to their homeroom teacher. (Only combination locks may be used). Students are responsible for keeping their combination confidential.
- Students may borrow a school lock; however, students will be charged a replacement fee for school locks not returned at the end of the school year.
- Students are required to keep their lockers secure. FCS is not responsible for any lost or damaged items.
- No student is to open another student's locker.
- Lockers are to be kept neat. There should not be any item sticking out or left on top of the lockers. Such items will be collected and placed in lost and found.
- The outside of the lockers must be clean of any posters, stickers, magnets, etc.

### **LOST AND FOUND**

Parents, please see to it that your child's items are marked. Lost and found articles will be placed in the Lost & Found. Students are to check in the supply closet at the end of C Building hallway. Any article not claimed will be given to charity.

Students are cautioned not to bring large amounts of money or valuables to school. Students, not the school, are responsible for their personal property.

### **LUNCH**

Students may bring their lunches or purchase hot sandwiches and snack foods. FCS uses the lunch voucher system to pay for lunches. Each family deposits money into a family lunch account, and each student will use his/her student ID card to purchase items in the cafeteria. Students in families having a zero or negative lunch account balances will only be able to order a peanut butter and jelly sandwich, chips, and a cup of ice water.

Students arriving to school after 9:00 a.m. will only be allowed to purchase prepackaged deli sandwiches such as ham/cheese, turkey/cheese, or roast beef/cheese from the lunch line. Other items that require cooking will not be available to late arriving students.

Parents bringing their children lunch need to park and meet their children at the entrance of the Dining Hall to deliver lunch. For the safety of our students, students are not allowed to wait outside the building or go to the parking lot for lunch deliveries.

### **MARKETING/MEDIA**

By attending any and all FCS events and related activities, it is understood that students, parents, school personnel may be photographed or recorded for marketing purposes.

### **MEDICINE**

Students are not to bring medicine to school. This includes over the counter drugs such as allergy medicine, aspirin, Tylenol, and ibuprofen. The school office will not administer any medicine to students not having prior approval from the parents. Parents can give permission to the school office to administer medicine by completing the *Authorization for Administration of Non-prescription Medicine Form* or *Authorization for Administration of Prescription Medicine Form*. Parents can find these forms in the Resource section of the FCS website. Please note that a portion of the Authorization for Administration of Prescription Medicine must be completed by your child's physician.

### **PARENT-TEACHER CONFERENCES**

All parents are welcomed in the school. However, when a visit is necessary, the parent must check in at the school office and obtain a visitor's pass. **NO PARENT IS TO GO DIRECTLY TO THE CLASSROOM.** Teachers are happy to arrange for such conferences at scheduled times; however, they should not be detained either before or after school unless a meeting has been scheduled for that time.

There are two Parent-Teacher Conference Days scheduled during the school year. See the school calendar for dates.

### **PARTY INVITATIONS**

FCS asks that parents and students not hand out party invitations during school hours. Parents, please see your child's teacher for a list of approved contact information if you would like to mail invitations to your child's classmates.

### **PAYMENT POLICIES**

- Yearly charges may be paid with one payment or ten monthly payments (August 1 - May 1). The year's tuition spread over a ten-month pay period makes it possible for families of average income to afford Christian education for their children. The last payment must be made on or before May 10.

- Monthly payments not paid on or before the 10th of the month will be charged a **\$15.00 per student** late fee. No student will be allowed to participate in school functions (including classes) if the payment is not made within 45 days.
- **In the case of insufficient funds**, there will be a **\$35.00 charge** for any payment (check or draft) returned. Only cashier's checks, money orders, or cash will be accepted after two returned checks.
- **In the case of withdrawal from school**, the full month's tuition must be paid if the student attends up to or after the 15<sup>th</sup> of the month. Withdrawal prior to the 15<sup>th</sup> will result in prorated tuition based on the days attended. No deductions will be made for absences.
- **Report Cards** will be held if a student's account is not current at the end of the grading period (includes child care and all fees in excess of \$50). However, year-end report cards will be held for any balance remaining.
- **Re-enrollment** – Applications for re-enrollment will only be accepted if the parent accounts are current. This includes child care, tuition, and other fees – not exceeding \$50. Reenrollment fees are non-refundable.
- **Trying out for athletic teams** – In order to practice or tryout for athletic team for the next school year, the student must be re-enrolled for that year. Examples include spring football practice and cheerleading practice.
- **Athletic Participation Fees** must be paid prior to the first game of the season. Any child with an outstanding Athletic Fee will not be allowed to receive his/her game jersey.
- Tuition may be paid by bank draft, check, cash, or online transactions via credit/debit card. Make checks payable to FCS. Always get a receipt for cash. There is no charge for automatic bank draft. Contact the Business Office for assistance (843-661-4312).

## PHONES

School phones are for business purposes. Students may use the phone in the office lobby for emergencies only. Students receiving phone calls at school will only be contacted if it is an emergency.

## RECORDS

Records requests and other documents needed from the school office will be processed and mailed within twenty-four hours of the written request.

## SCHOOL CLOSING

On occasion, school may have to be closed due to inclement weather conditions or some other unusual factor. When this happens, please listen for school closing on the listed stations below. Note: Only cancellations or delays will be called in.

Television Stations:	WBTW-TV 13, WPDE-TV 15, WMBF TV32
Web Page:	<a href="http://www.fcseagles.org">www.fcseagles.org</a>
School voice mail:	843-662-0454, Ext. 4310
Mass email and/or text message from FCS	

## SCHOOL HOURS

Students in grades 1-6 who have not been picked up by 3:15 p.m. will be placed in child care and parents will be charged the "drop-in" rate for this service.

Daycare	Open - 7:00 am – 6:00 pm	Closes – 6:00 pm
	Classes Begin	Dismissal
<b>3K-4K</b>	8:15 am	12:00
<b>5K – 3<sup>rd</sup></b>	8:15 am	5K – 2:20 (1:30 on Friday) 1 <sup>st</sup> -2 <sup>nd</sup> – 2:30 pm (1:30 pm on Friday) 3 <sup>rd</sup> – 2:30 pm (1:30 pm on Friday)
<b>4<sup>th</sup> – 6<sup>th</sup></b>	8:30 am	4 <sup>th</sup> – 2:40 pm (1:40 on Friday) 5 <sup>th</sup> – 6 <sup>th</sup> – 2:45 pm (1:45 on Friday)
<b>High School (7-12)</b>	8:00 am	2:55 pm (2:00 pm on Friday)
<b>Morning Entrance Time</b>	7:45 am	

## SCHOOL OFFICE HOURS

School year	7:45 am - 3:45 pm (Friday 7:45 am - 3:00 pm)
Summer	9:00 am – 3:30 pm

## SICKROOM

Students who are sent to the sickroom during school hours will be checked to determine whether or not they may remain at school. If a child is running fever, vomiting, or has an injury that we are not equipped to handle, the parents will be called to come and pick the child up from school. Due to limited sickroom space, we ask that you pick the child up within 30 minutes. If someone has not arrived within 30 minutes of the first phone call, you will be called again to make sure arrangements have been made for the child to leave school. Also, if your child leaves school (or is absent) because of illness, please be aware that he or she is not to return to school until his or

her fever, nausea, or vomiting has been gone for a full 24 hours without medication. Students must have a pass from a teacher before being admitted into the sickroom.

### **SIGNING OUT**

Please reserve signing your children out for sickness or emergencies only. Students will be allowed to be signed out only by the individuals on their release permission form. A student may sign out for doctor's appointments with a note and phone call from one of his or her parents. FCS requires parents to sign students out in person for reasons other than emergencies and appointments. Also, remember that students in grades 7-12 must be in class for 40 minutes to be counted present for that class. Otherwise, it will count toward the ten allowed absences. Please keep the class schedule (pg. 8) in mind when signing your children out of school.

The last thirty minutes of the elementary school day is a very busy time for students and teachers as they are wrapping up their school day. FCS asks that parents please refrain from signing students out of school during this time. Doing so can cause problems for others.

### **SNACKS/BIRTHDAY TREATS**

We ask that parents please be aware of student food allergies and medical conditions when bringing a special snack or birthday treat to school. Before bringing any food item to the classroom, parents must check with the teacher concerning food allergies and special medical conditions students may have. **DO NOT BRING FOOD WITH NUTS!** We strongly suggest bringing food items that are healthy such as fruit, popcorn, or sugar free items. For birthdays, parents may want to consider stickers, pencils, or something students could use in the classroom rather than a sweet treat.

### **SOLVING PROBLEMS**

Even in the best of relationships, problems occur that create a temporary strain between the parties involved. God has given us His directions for dealing with these situations within the church in Matthew 18:15-20. This gives us a framework to emulate in most situations

If a question or problem arises that involves a teacher or the school. Please implement the following problem-solving procedures:

1. Pray about it, asking God for wisdom in dealing with the problem. Ask Him to give all involved a heart yielded to His will. Pray for patience and a solution.
2. Avoid talking with others about the problem before speaking with the person(s) involved. More often than not facts that are initially unknown will shed a different light on the situation (Proverbs 18:13). Telling others can initiate unfounded and hurtful gossip.
3. Make an appointment to meet with the other person. Go with a servant's spirit and a listening ear. Remember, "A soft answer turneth away wrath; but grievous words stir up anger" (Proverbs 15:1).

4. Present your perception of the problem to the other person. Avoid seeming to attack the other person; instead focus on solving the problem. Listen carefully to the other person's perception of the problem, and listen for new facts that may lead to a solution.
5. Allow God to work in and through the situation – He may have a much bigger and better plan in the situation than anyone involved can imagine. Each party must focus on his or her individual responsibility in the matter of what he or she can do to correct the problem.
6. If the parties cannot reach a solution, contact an administrator to work through the problem with all parties.

## **VALUABLES**

Valuables are the responsibility of the student. These include electronic devices such as tablets, smartwatches, cell phones, and calculators. Do not leave valuables unattended at school at any time.

## **VISITORS**

Visitors are welcomed at Florence Christian School. We ask that visitors come by the school office and sign in and receive a pass to be on the premises. Visitors should conform to the dress and conduct standards of FCS. Student visitors must acquire permission from the school office one day prior to visit, and he/she must be a prospective student. Visitors are not allowed in the classrooms during instructional time unless prior permission from the administration has been granted.

## **WITHDRAWAL AND DISMISSAL**

Withdrawals from school must be made through the school office. The full month's tuition must be paid if the student attends up to or after the 15<sup>th</sup> of the month. Withdrawal prior to the 15<sup>th</sup> will result in prorated tuition based on the days attended. Records will not be released until a withdrawal form has been completed, all textbooks are turned in, fees have been paid, and accounts have been paid.

# **STUDENT BEHAVIOR AND DISCIPLINE**

## **PHILOSOPHY**

### **CONDUCT**

Florence Christian School holds that the Bible is the infallible, divine Word of God and that salvation by faith in Christ is the initial step in the Christian life. There is adequate biblical basis for the idea of spiritual growth into the image of Christ (Romans 8:29), which is the work of the Holy Spirit (II Corinthians 3:18). This growth begins with the initial act of saving faith and continues through life. The Holy Spirit makes the Christian conscious of the biblical demands for a holy life which fulfills both God's moral law and high law of love (Matthew 22:37-39;

Romans 13:8-10; Galatians 5:14). The result is a life consecrated unto God and separated from worldly activities.

Florence Christian School must, therefore, provide an environment conducive to the spiritual growth and development of young people. A standard of conduct based on the following Biblical imperatives is necessary to provide such an environment. All student activities and conduct must be subordinated to Biblical standards.

A sense of the need for spiritual growth in our students has led FCS to adopt the following standards which are conducive to the environment that will promote the spiritual welfare of all students. FCS, therefore, expects each student – whether at home, school, or elsewhere:

- to refrain from participating in worldly activities such as swearing or indecent language, visible body piercing or tattoos, smoking, vaping, possession or use of alcoholic beverages, drugs, or tobacco, involvement in the occult, gambling, and stealing.
- to refrain from participating in pornography, premarital sex, and homosexuality. In as much as FCS is a ministry of Florence Baptist Temple, this policy is based upon and consistent with Article XXIII of the *Constitution and By-Laws of Florence Baptist Temple*. It states: "We believe that God has commanded that no intimate sexual activity be engaged outside of a marriage between a man and a woman. We believe that any form of homosexuality, lesbianism, bisexuality, bestiality, incest, fornication, adultery, and pornography are sinful perversions of God's gift of sex. We believe that God rejects any attempt to alter one's gender by surgery or appearance. We believe that the only legitimate marriage is the joining of one man and one woman." (Gen. 2:24; 19:5, 13; 26:8-9; Lev. 18:1-30; Rom. 1:26-29; 7:2; I Cor. 5:1; 6:9; 7:10; Gal. 3:28; Eph 5:22-23; Col. 3:18; I Thess. 4:1-8; I Tim. 2:8-15; 3:4-5, 12; Heb. 13:4)
- to refrain from harassment, fighting, violence, racial comments or actions, or threats of any kind regardless of provocation; public disruptions or exhibitionism in any form, promoting division or a divisive spirit through symbols, pictures, writing, flags, banners, slogans, gang related items, or any divisive activism.
- to maintain Christian standards in courtesy, kindness, honesty, morality, and dress.

Students are expected to abide by these standards throughout their enrollment, whether at home, school, or elsewhere, and regardless if school is in session. Students found to be out of compliance or harmony with FCS Standards of Conduct will be subject to administrative withdrawal. Any student who has been arrested by public law enforcement authorities will be suspended until such time as that student is adjudicated either guilty or not guilty. Any student who is adjudicated guilty will be transferred out of FCS.

FCS has open enrollment and therefore some of our students may not be Christians; however, our desire is to see all of our students become Christians. Whether or not a student has made a

personal decision to be a Christian, each student will be expected to abide by these Standards of Conduct and maintain Christian standards. Attendance at FCS is a privilege, not a right.

Although FCS institutional policies may differ from personal family rules, we expect our students and their families to willingly comply with school rules and to encourage one another to do the same. Rules generally are established for two reasons: either based directly or indirectly on a command or principle of Scripture, or simply for the sake of orderliness and consideration for one another while functioning within a large school family.

## **DISCIPLINE**

The goal of Florence Christian School is to provide the best possible learning environment in a Christian atmosphere. Believing that discipline is necessary for the welfare of the student as well as the entire school, each teacher is given the responsibility of enforcing classroom regulations in the manner which the administration feels is in accordance with school policy and in light of Christian principles of discipline as set forth in the Scriptures. Since the teacher is responsible to maintain appropriate classroom behavior, it becomes necessary to correct any behavior that hinders the teacher or students in the classroom. Students are expected to abide by the Biblical principle, “Do unto others as you would have them do unto you.”

When misconduct occurs, corrective measures will be used to help the student change his/her behavior and attitude. Examples of typical corrective measures are student-teacher conference, one hour detention after school, or parent-teacher conference. Students can be assigned work detail as well as be suspended or expelled for excessive accumulations of detentions or for failure to report to detention.

Actions that threaten or harm another individual’s ability to function rightly and safely will require further corrective measures. Therefore, student engagement in activities such as lying, stealing, disrespect, cursing, cheating, vandalism, gang-related activities or symbols, or immoral lifestyles including sexual and homosexual behavior may be grounds for expulsion. Although this list of infractions is not exhaustive, it represents behavior that is not acceptable. FCS has adopted a “zero tolerance” policy toward bullying, violence, fighting, or threats of any kind. This includes possession of anything that could be used as a weapon. Students may be expelled for any action or statement associated with violent behavior including a joke which could be interpreted as a threat. Students’ lockers, book bags, or other storage areas are subject to search, upon reasonable suspicion, for prohibited or illegally possessed substances or objects. The administrative committee will make decisions regarding suspensions and expulsions.

A sense of the need for spiritual growth in the light of Biblical principles has led FCS to adopt Standards of Conduct which are believed to be conducive to the environment that will best promote the spiritual welfare of the student. Students are expected to abide by the Standards of Conduct throughout their enrollment whether at home, school, or elsewhere. Students will not be admitted to class without a signed Standards of Conduct agreement on file at the school.

Please feel free to consult with the office about any problem or question that concerns the welfare of students. It is the desire of the administration and faculty to be of service to both

parent and student; each teacher welcomes a visit from any parent. We do urge, however, that such visits be made by appointment with the teacher at a convenient after-school hour.

Full cooperation is expected from both student and parents in the education of the student. If at any time the school feels that this cooperation is lacking, the student may be requested to transfer out. Also, if the student's behavior or attitude indicates an uncooperative spirit or one that is out of harmony with the spirit and standards of FCS, whether or not there is any definite breach of conduct, he may be requested to transfer out.

FCS is above all else a Christian institution in both philosophy and practice. We firmly believe there is no place at FCS for worldly practices or divisions so common among other institutions. Therefore, any student who promotes division or divisive spirit through secret clubs, symbols, pictures, writing, flags, banners, slogans, or any divisive activism is out of harmony with the standards and Christian philosophy of FCS and may be withdrawn or refused re-enrollment at the discretion of the administration.

### **Explanation of Discipline Consequences:**

*Detention Hall* - During detention a student will complete written assignments or complete a pre-determined project on school grounds. Detention Hall will be served Mondays and Wednesdays from 3:00-4:00. Students will be assigned Out of School Suspensions after receiving two detention halls.

*Overnight Suspension* – The student will be suspended out of school effective at the end of the day on which the violation occurred and will continue until a parent accompanies the student back to school. Reinstatement will consist of a conference with an administrator. If the conference is held before any extra-curricular activity or class the next day, the student will not suffer any loss of participation/credit. NOTE: Phone calls or letters will not be accepted.

*Out of School Suspension (OSS)* – Parents must understand that OSS is intended to be a disciplinary action, not a day of vacation. The student will receive a list of assignments that must be completed before he or she returns to school. The student will be responsible for making up any test, quiz, or project that was missed due to the suspension. Students having served three days of Out of School Suspensions will have to appear before an Administrative Committee before returning to class.

*Probation* – Strict behavioral guidelines will be issued to the student by the administration, and any deviation from this may lead to expulsion from school.

*Parent Conference* – Parents will be notified on a disciplinary slip to call the appropriate administrator. It is the parent's responsibility to call by the end of the following school day.

*Administrative Committee Hearing* – The committee will be composed of FCS administrators. The committee may be called to hear and rule on matters that deal with the possibility of expelling students.

Attendance at FCS is a privilege and not a right. Students forfeit this privilege if they do not conform to the standards and ideals of work and life of FCS.

### **ABSENTEEISM**

Students are allowed ten excused and ten unexcused absences during the school year (For semester courses, the allowed number of absences is five). Excused absences are absences documented by a doctor's excuse, statement of a college visit from the college admissions office, or approval given by the school administration. All other absences will be entered as an unexcused absence. More than ten unexcused absences may result in a student's failure to be promoted. It is the student's responsibility to keep up with his or her own number of absences.

A student (5K-6) must be present at least three hours to be counted present for the day. A student (7-12) must be present at least forty minutes in each period to be counted present for that period.

Students are responsible for all make-up work and must make these arrangements with their teacher(s). Students have the number of days missed plus one to complete missed assignments and assessments. For example, a student who is absent 3 consecutive days has 4 days to make up missed work. Students in grades 7-12 may make up their assignments during seventh period or after school. Elementary students and their teachers work together to make sure the assigned work, quizzes, and tests are made up promptly.

If a student is present for any part of the school day, he/she is responsible for taking all tests and quizzes assigned that day as soon as he/she returns to school. Assignments not made up will receive a grade of zero.

Students are required to attend school for at least ½ of the day in order to participate in after-school activities. Absentees may not attend a school function without the principal's permission. If a student needs to be absent for any reason other than sickness, doctor's appointment, or death in the family, this absence may be excused with the principal's permission.

### **BULLYING, HARASSMENT, AND INTIMIDATION**

Bullying, harassment, and intimidation will not be tolerated at Florence Christian School. Students who bully, harass, or intimidate are subject to discipline, including but not limited to detention, demerits, expulsion and referral to the appropriate authorities where they may risk arrest and/or prosecution. As Christians, there should be no question about our attitude on these issues. Christians are admonished to be "kind one to another, tenderhearted, forgiving one another, even as God for Christ's sake hath forgiven you" (Eph. 4:32).

Bullying, harassment, and intimidation are evidenced by repeated physical, verbal or emotional abuse towards a victim that produces fear, harm or damage. Harassment may include but is not limited to sexual or racial abuse.

Bullying, harassment, and intimidation may take various forms: verbal (name calling, put downs, racist remarks, teasing, threats, spreading rumors, sending inappropriate [violent, sexual,

malicious, etc.] notes, pictures, cyberbullying, or messaging); physical (pushing, hitting, shoving, biting, hair pulling, scratching, spitting, tripping, damaging or stealing the victim's property, locking a person in a room, making rude gestures, initiating or forcing inappropriate touching, etc.); psychological (acts that instill a sense of fear or anxiety, etc.); or any act that insults or demeans a person in such a way as to cause distress, reluctance to attend school, a decline in work standards or problem behaviors.

Students or parents should report suspected acts of bullying to an appropriate school official. In turn, all faculty and school personnel shall report or refer all suspected acts of bullying to the school administrator. Upon report of alleged bullying, harassment, or intimidation, the administrator or designated investigator will conduct a thorough investigation, respond with appropriate measures and take appropriate disciplinary action consistent with the school's policy and procedure for discipline. If the acts of bullying rise to the level of criminal offense, the violating student(s) will be referred to the proper authorities and risk arrest and/or prosecution.

## **CHEATING**

A key aspect of Christlike character is integrity. In their academic lives, students exhibit integrity by being truthful about their own academic work and properly acknowledging sources of ideas and information.

Cheating shall be defined as:

- Having another student's homework, test, quiz or workbook, or allowing a student to copy or have access to the same without permission from the subject teacher.
- Altering or filling in answers during the grading process to make an item correct whether it is the student's own paper or someone else's paper.
- Obtaining test or quiz questions and/or answers in advance through unauthorized means.
- Giving answers during a quiz or test either orally or by intentionally allowing another student to copy them.
- Receiving answers during a quiz or test in any way. This may include having open textbooks or notes during the test even if the student claims to be unaware.
- Plagiarism – submitting as yours, a work that in actuality was either fully or substantially produced by another source including individuals, Internet, books or any verbal or printed word. When a student uses the works of others in writing, he must credit the source according to the instructions of the teacher.

Consequences of cheating:

Student may receive a grade of zero on the test, quiz, or homework assignment.

Student may possibly receive suspension.

Multiple offenses of cheating may result in further disciplinary action up to and including expulsion.

## **CLASSROOM DEPARTMENT**

Appropriate class deportment helps foster academic success and shows consideration for others. Students are expected to be attentive in class. Activities which do not pertain to class are

inappropriate - talking, reading, studying other materials, accessing the internet, texting, writing letters, sleeping, or using a cell phone. Food and drink are not allowed in the classrooms. Students may keep a water bottle in their locker for between classes.

### **DAILY EXPECTATIONS**

- Be on time.
- Be where you are supposed to be.
- Be honest.
- Respect others and their property.
- Do your own work.
- Have a good attitude.
- Respect authority wherever you are.
- Use wholesome, encouraging speech.
- Couples are not to:
  - Loiter in the hallways or by lockers.
  - Have any physical contact such as holding hands, etc.
  - Sit in cars together before and after school in the school parking lot.
- Rock and country music is not allowed at school. All music for any school event must be approved by the administration. (This includes rock/country paraphernalia on book bags, lockers, clothes, etc. Also, there is to be no loud music in the parking lot.)
- FCS does not conduct dances of any kind; therefore, the promotion of concerts, dances, or parties will not be allowed at school.

### **DRESS**

The FCS dress requires modesty (drawing attention to inward beauty rather than to outward appearance, characterized by adequate coverage and suitable fit) appropriateness (understanding the setting and wearing clothing that is suitable for the context) and professionalism (displaying measurable excellence within an established set of standards). By practicing these areas within an educational setting, we are preparing our students for success in the vocations to which they are called.

**Support:** It is imperative that we have full parental support in the compliance and enforcement of our dress code. Remember, you have chosen a Florence Christian School education for your child, and our dress code is a very big part of what we are trying to produce. Your support of administrative decisions regarding clothing in question is required.

### **"DRESS FOR SUCCESS" UNIFORM DRESS CODE** **(Required for grades K5-12)**

- All styles must fit appropriately so that undergarments on top and bottom are not visible due to the cut of the garment, or visible through the clothing either due to the sheerness of the fabric or the tightness of the fit.
- All clothing must be without frayed hems, cuts, or holes.
- No logos on clothing except for outerwear and spirit-wear as described below.

- All boys' shirttails must be tucked in while on school grounds from 7:00 a.m. until 3:00 p.m.
- Girls' polo shirts are not required to be tucked in; however, button down shirts are to be tucked in.

**BOTTOMS:**

Boys:

- Pants - Khaki or Navy...No Denim....No extra pockets such as cargo style
- 5K-6th grade boys are allowed to wear knee length khaki or navy uniform shorts (no cargo pockets) during the months of August, September, and May. Socks are required with shorts.

Girls:

- Pants (7-12) must follow Land's End Uniform Company design
  - Navy or khaki
  - Chino style or Twill Cotton style
  - No low-rise, Hip-huggers, or Skinny pants
- Skirts, jumpers, skorts: Khaki, navy, or Land's End "Hunter-Classic Navy" plaid
  - ALL SKIRTS/JUMPERS/SKORTS MUST TOUCH THE TOP OF THE KNEE OR FALL BELOW (Including splits).

**TOPS:** Collared, pull-over shirts must be solid navy, white, or maize.

Oxford dress shirts must be white, light blue, or maize.

Turtleneck – solid white, navy, or maize are to be worn ONLY under sweaters or jumpers.

**HAIR:** Uniform in color – no extreme shades and not related to fads

No headwear is to be worn in the buildings (bandanas, hats, etc.)

Boys – hair must be off the ears, eyebrows, and above the collar and must be clean shaven (no facial hair) at all times.

**ACCESSORIES:** Belt required if garment has belt loops

No sandals, flip-flops, or open-toed shoes

Boys – Socks are required to be worn at all times

Girls – Tights or knee socks are required for all garments (jumpers, skirts, skorts) except full-length skirts (solid flesh-tone, solid white, or solid navy). Regular socks should be worn with pants.

NOTE: PE/Recess students – All shoes worn on the gym floor must have non-marking soles.

**UNDERGARMENTS:** All t-shirts are to be "SOLID WHITE" free of any writing and must be tucked in.

**OUTERWEAR:** Approved outerwear is as follows:

- Sweaters - solid navy, white, yellow, grey
- FCS sweatshirts, pullovers, and windbreakers (FCS hoodies may be worn only on Fridays) – no other sweatshirts, pullovers, or windbreakers allowed
- Coats and pullovers (including quarter zip and button) for students in grades 7-12 from any source must be black, blue (royal or navy), brown, gray, or white in color, and all

emblems and logos must be smaller than the palm of the hand. No hoods and no camouflage (Exception: K5-6 grade winter coats can have hoods and will not be color-restricted; K5-6 pullovers must follow the color guidelines listed above).

- Notes:
  - Teachers may ask the student to hang jacket/coat on coat rack or put the jacket/coat in his/her locker.
  - Sweaters, sweatshirts, pullovers, and windbreakers are to be worn over uniform shirts previously listed.

**SPIRITWEAR:** School purchased spirit-wear may be worn on FRIDAYS ONLY.

**CHAPEL ATTIRE:** Boys are to wear dress shirt and tie. Girls are to wear skirt or jumper – NO PANTS. Normal chapel day will be Wednesdays for grades 1-12.

**JEWELRY/TATTOOS:** Visible body piercing and tattoos are not allowed. The administration will determine unacceptable piercings. Tattoos are not permitted other than the wash off school spirit tattoos sold by the FCS cheerleaders for special events.

Students getting permanent tattoos after they are enrolled at FCS may be asked to transfer.

**MISCELLANEOUS:** No blankets are allowed on campus during school hours.

**UNIFORM ENFORCEMENT:** The school uniform is to be worn during school hours, deemed as 7:00 a.m. until 3:15 p.m. Students are not required to wear school dress while attending after school functions; however, apparel must be modest and appropriate. Administration reserves the right to make judgments on dress code issues that are not addressed specifically herein.

## **ELECTRONIC DEVICES**

### Kindergarten – 6<sup>th</sup> Grade

- Cell phones, Smart Watches, and other electronic devices are not allowed for students in grades K-6 unless for special activities assigned by the teacher.
- Students needing phones/smart watches for after school activities may turn their device into the office or homeroom teacher first thing in the morning and pick them up after school.

### 7<sup>th</sup> – 12<sup>th</sup> Grades

- Cell phones and smart watches must be turned off during class time and placed in the storage containers in the classroom unless otherwise instructed by the teacher for classwork purposes.
- If the student should leave the room for any reason during the class period, the phone is to remain in the room. Tablets, computing devices, and other electronics are also to be shut down and not be out during class time unless otherwise instructed by the teacher.
- Electronic devices are not to be used in the hallways during class changes or during lunch periods.

- Electronic devices other than approved calculators are not to be used during test or quizzes.
- Electronic devices being used in class for classwork purposes must be placed flat on the student desk.
- Using phones and other devices for other purposes such as playing games, social media, and recording classes will be confiscated and returned using the following guidelines. For emergencies, students may use the phone in the office lobby.

FCS reserves the right as a private education institution to perform the following:

- Inspect school lockers and desks.
- Scan emails and the Google Classroom platform for viruses and objectionable content and to review if deemed necessary
- Restrict a student's campus network access without prior notification if the student's computer poses a threat to other computers or to the stability of the network.
- Inspect the content of any electronic device at the school (e-reader, computer, cell phone, etc.) if deemed necessary.
- Restrict its classes, services, programs, and meetings from being recorded on personal communication devices.

FCS will not be responsible for broken, lost, or uncharged electronic devices.

Violations of the Electronic Devices Policy will be handled as a disciplinary issue.

## **INTERNET POLICY**

Florence Christian School provides students access to the internet in the computer lab and library. In order to assure its computer equipment and technology is used by students for appropriate purposes, FCS exercises its right to monitor and oversee communications, network and email use. FCS prohibits any attempts to disable the internet filter.

### **ACCEPTABLE USE**

- The internet is to be used for academic research and as a means of obtaining needed information. The internet offers access to information that may be inappropriate, and FCS makes every effort to block such information. This does not, however, preclude students from attempting to access inappropriate information on their own, which, of course, is unacceptable.
- The computer lab is to be used for school-related activities.
- Generally, there should be one student to a single computer unless approved by the teacher.

### **UNACCEPTABLE USE**

- Computer/internet games
- Accessing, possessing, or downloading inappropriate or objectionable material
- Sending, soliciting, or intentionally viewing sexually-oriented messages or images.
- Writing, soliciting, sending, possessing, printing, saving, or forwarding offensive or harassing statements to others.

- Installing or using unauthorized applications, software, or hardware on FCS computer systems.
- Accessing another's files or using another's password.

Violation of these guidelines may lead to disciplinary action as deemed appropriate by the administration of FCS, which could include loss of computer privileges to expulsion.

### **PLAYGROUND RULES**

1. No climbing up or standing on the slide.
2. No double swinging (two swings together or two in a swing).
3. No jumping out of swings or standing in swings.
4. Sit on the swings.
5. No hanging off or climbing the sides of the equipment.
6. No pushing or pulling others off the equipment or out of the swings.
7. No climbing any trees.
8. No throwing any sticks, stones, etc...
9. No toys should be brought from home.
10. No fighting or rough horse playing. No pulling on others' clothes.
11. No standing on top of the bars.
12. When the teacher blows the whistle—look and listen.
13. Be courteous to others.

These are the basic guidelines to follow. The recess teacher will use her judgment as to what's allowed, keeping safety of the students in mind.

### **OFF-CAMPUS BEHAVIOR UNRELATED TO SCHOOL FUNCTIONS**

Students (and their parents) should remember that what they do away from Florence Christian School makes an impact on what others think about our Lord Jesus Christ. It is not the intention of the school to monitor student conduct off campus unrelated to school functions. Parents are responsible for the training and discipline of their children during activities away from school property. FCS exists to help the parent in this responsibility. However, in order for FCS to be effective in this role, the parent must support the beliefs and policies outlined in this handbook. Therefore, if the school obtains knowledge of any unlawful act or any permissive acts involving tobacco, alcohol, drug abuse or sexual promiscuity of any sort, the following actions will take place:

Phone call to parents

Meeting with student and parents

Counseling for the student will be made available, or in situations that could lead to addiction, attendance at Reformers Unanimous (FBT Addiction Program) will be recommended.

In the case of repeated accusations or serious offenses, an administrative hearing will be held.

The administration reserves the right to suspend or expel a student for his/her actions away from school if such actions reflect unfavorably upon the school and its mission.

## **SOCIAL MEDIA**

FCS expects students and parents to use social media and blogs responsibly, following biblical principles and maintaining content that promotes a consistent, positive Christian testimony. Language should not violate Scriptural commands regarding abusive, slanderous, complaining, profane, blasphemous, or tale-bearing speech; and content should be biblical and not promote a lifestyle contrary to principles taught in Scripture and at FCS. A student (parent) is responsible for all content both he/she and others post on his/her site as if it were spoken or displayed at school.

## **TARDINESS**

At FCS, we are seeking to instill punctuality in all of our students because it is a trait that they must adhere to for the rest of their lives. One individual's tardiness can disrupt countless students as well as the teachers who are attempting to conduct class. Parents are encouraged to assist in making sure that students are prompt in arriving to school.

### **Kindergarten-Elementary**

Classes begin for students in grades K3 – 3 at 8:15 each morning and grades 4 – 6 at 8:30 each morning. Every fifth tardy will be converted to a daily absence for the late student.

### **Secondary (Grades 7-12)**

#### *Tardy to School*

- Classes begin for students in grades 7-12 at 8:00 each morning.
- Tardies to school be addressed as outlined below.
- Tardies to school will be reset at the beginning of each nine weeks.
- Students arriving after 8:20 will be counted absent for first period.

#### *Tardy to periods 2-7(Grades 7-12)*

- Students in grades 7-12 have 5 minutes between each class.
- Tardies are cumulative rather than each scheduled period independent of the other.
- Tardies to periods 2 – 7 will be reset each semester.

#### *Consequences for Unapproved Tardiness*

1st Offense	Written Warning
2nd Offense	Parent Signature
3rd + Offenses	Detention Hall

NOTE: Students arriving to school after 9:00 a.m. will only be allowed to purchase prepackaged deli sandwiches such as ham/cheese, turkey/cheese, or roast beef/cheese from the lunch line. Other items that require cooking will not be available to late arriving students.

# **ACADEMIC INFORMATION**

## **ACADEMIC AWARDS**

An Honor Roll, Principal's List, and President's List is compiled after each nine weeks grading period and is determined by the following qualifications:

President's List - All A's all year (Awarded at the end of the school year)

Principal's List - A final average in each subject

Honor Roll - A/B final average in each subject

Academic awards will be based on grade calculations made during the first week of May of the current school year.

Note: Penmanship, conduct, art, and music are not considered for these awards.

## **CLASS RANKING**

Class rankings are based on students' cumulative weighted GPA (rounded to 3 decimal places) in accordance with the South Carolina Uniform Grading Scale as calculated by the school management software, Headmaster. All classes receiving Carnegie units are used in this calculation.

## **CURRICULUM AND PROMOTION**

Elementary students must pass 3/4 of all subjects taken in order to be promoted to the next grade. This must include math, language, and reading. Students in grades 7 and 8 must pass English, math, science, history, and Bible to be promoted. Students in grades 9-10 must pass every subject to be sure that they can remain in their normal college preparatory schedule. If a student fails any subject, it must be made up in summer school. Administrative approval is necessary for any deviation from this policy due to possible scheduling conflicts, which may occur.

Any student retained for the first time may return to FCS pending an opening in that grade. It is the responsibility of the student to remain in the promotional process in order to allow openings for the students that are moving up from the grade below. If there are not any openings, a student who is being retained will be placed on the waiting list.

Any student retained for the second year may not return to FCS unless there are unusual circumstances approved by the school. We feel that it is important to keep the ages of the students no more than one year apart.

The curriculum for 3K-12 primarily consists of Bob Jones University Press, which is recognized as one of the leading Christian curriculum among Christian schools.

Curriculum for grades 7-12 includes:

Grade 7	Grade 8
Bible	Bible
English	English
Pre-Algebra	Algebra I
World Studies	American History
Life Science	Physical Science
Physical Ed.	Physical Ed. (1 unit)
Elective*	Elective*

Grade 9 – Units Earned		Grade 10 – Units Earned	
Bible	1	Bible	1
English I	1	English II	1
Geometry	1	Algebra II	1
World Geography	1	World History	1
Biology	1	Chemistry	1
Music Appreciation	1/2	Spanish I	1
Speech	1/2	Elective*	
Elective*		<b>Total Units</b>	<b>6</b>
<b>Total Units</b>	<b>6</b>		

Grade 11 – Units Earned		Grade 12– Units Earned	
Bible	1	English IV***	1
English III	1	Pre-Calculus**, Statistics**, Calculus** or Bus Math	1
Algebra II, Pre-Calculus, or College Algebra**	1	Government	½
U.S. History	1	Economics	½
Physics	1	Anatomy or AP Biology***	1
Spanish II	1	Bible	1
Elective*		Computer Science	1
<b>Total</b>	<b>6</b>	<b>Total</b>	<b>6</b>

\*Students in grades 9-12 taking elective courses can earn up to ½ credit per course per year. Electives that award credit are as follows: Choir, Drama, Yearbook, Debate, Weight Training, and Teacher Cadet.

\*\*Dual Enrollment (College Credit) opportunity

\*\*\* A minimum number of students is required for this class to be offered.

NOTE: FCS juniors and seniors may receive dual credit for approved courses through Florence-Darlington Technical College that are not offered at FCS. Please see Dual Enrollment Policy below.

- Spanish III is offered as a Dual Enrollment course through Florence Darlington Technical College. See “Dual Enrollment” section for details.

## **DROP/ADD**

Students are allowed to choose certain classes as electives. There will be a two-week period at the beginning of the school year when students will be allowed to drop and add these electives with the approval of the administration. After this two-week period, classes will not be dropped or added. No changes may be made at semester break.

## **DUAL ENROLLMENT**

Florence Christian School through Florence Darlington Technical College (FDTC) offers a selection of Dual-Credit courses. These courses are designed for students to receive academic credit for college courses while still enrolled as a full time student at Florence Christian School. Credits earned through FDTC will also count towards graduation requirements at the high school level at Florence Christian School. Dual credit course offerings may begin no earlier than the student's junior year. Enrollment acceptance may vary based on the admissions standards for FDTC.

### **Criteria for Enrollment:**

Florence Christian School and FDTC reserve the right to admit students into the Dual-Credit Academic Program.

General requirements for the FCS students:

1. 3.0 overall GPA using SC UGS
2. Student must be at least high school junior
3. Successful completion of FDTC placement exams

### **Course Specific Requirements**

1. English 101/102
  - a. Completion of 11<sup>th</sup> Grade English
  - b. Score of 71 on SS and 75 on Reading subtests of the Accuplacer Test at Florence Darlington Technical College or SAT: 470 Verbal score or ACT: 20 Writing and 20 Reading score
  - c. Students must complete ENG101 and ENG 102 when taking these courses in place of FCS English 4
2. Math – College Algebra, College Trig, Intro to Statistics, Calculus I
  - a. Completion of Algebra 2
  - b. Score of 100 on Elementary Algebra subtest of the Accuplacer Test at Florence Darlington Technical College or SAT: 510 Math score or ACT: 20 Math score
  - c. Students taking college math classes will be required to take at least College Algebra and Introduction to Statistics
3. All Other Dual Credit Courses
  - a. Permission from the school administration based on tests scores, previous academic records, class rank, and teacher recommendation.

- b. Other dual credit courses offerings are limited to Music Appreciation, Theater Appreciation, Art Appreciation, General Psychology, Speech, and Introduction to Sociology
- c. Other college courses may be taken but will not be recorded on the FCS Official Transcript.

### **Academic Weight and Credits:**

All Dual-Credit courses taken through FCS and FDTC will receive “AP” level academic weight based on the Uniform Grading Scale.

### **Drop Restrictions:**

All students are advised to finish any courses taken for Dual-Credit. For some reason, if a student decides to drop his or her Dual-Credit course, then that student will be assigned an additional course provided by the school. Generally, the high school course offered for those students that drop their college course will be Student Administration for a half credit. Students that are taking a Dual-Credit course(s) and drop or withdraw from the class before the course has been fully completed must follow drop/withdrawal policies of FDTC.

### **Dual-Credit Restrictions:**

Beginning with the Class of 2019, the following restrictions will be placed on all students taking Dual-Credit Courses:

1. Only those Dual-Credit courses taken during the academic school year (from the first day of school until the final day of school) will count towards school GPA and class rank.
2. Only Dual-Credit courses offered at the FDTC will count towards school GPA and class rank.
3. Students must take biology, chemistry, physics, US History, US Government, and economics through Florence Christian School

Additional college courses taken outside of the above listed criteria may be transferred as college credits by the individual student but not listed on any transcript published by FCS. These additional credits will not be counted towards school GPA or class rank.

### **EXEMPTIONS**

Students in grades 9-12 making a "90" average for the year in any given subject will be eligible to exempt their final examination in that subject. Students do not exempt mid-term exams for any reason. Exception: Students enrolled in semester courses may exempt those exams.

## FACULTY

All teachers profess to be born again Christians who are dedicated to teaching. We seek to have teachers of the highest spiritual and academic quality and feel that they have been called to this ministry.

## GRADE REPORTS

The purpose of reporting is to give parents and students an indication of the progress or lack of progress-which is being made. Each student's ability, attitude, and application are taken into account in grading.

- Types of Reporting
  - K3-6th grade papers are sent home every Thursday.
  - Progress reports are sent home every 4-½ weeks between report cards. All students must have them signed and returned.
  - Report cards are sent home every nine weeks. All students must have them signed and returned.
- Headmaster Online is updated on a daily basis. Please give teachers three days to have test scores entered into the computer.
- Parents are encouraged to ask for conferences any time they feel it is necessary. The teachers welcome such opportunities.
- Report cards will not be issued to any student whose account is not current.

## GRADE SCALES

Kindergarten	
E	Excellent
S	Satisfactory
NI	Needs Improvement
U	Unsatisfactory

Grades 1-12		
90-100	A	Highest grade in a range +
80-89	B	Lowest grade in a range -
70-79	C	
60-69	D	
0-59	F	
Incomplete	INC	

## GRADUATION REQUIREMENTS

In order to receive a diploma from Florence Christian School, a student must attend FCS for the year immediately preceding graduation and have earned at least 24 units consisting of:

English (4), Math (4), Science (3), U.S. History (1), Economics (1/2), American Government (1/2), Computer Science (1), Additional Social Studies (1), Physical Education (1), Foreign Language (2), Fine Arts (1), and Electives (5)--for a total of 24 units.

When all academic courses have not been passed, the student may participate in the graduation ceremony but will not receive a diploma until all requirements have been met. A student with less than 23 units may not participate in the graduation ceremony.

*Valedictorian and Salutatorian Requirements:*

- Students must be enrolled at FCS for two consecutive years prior to graduation.
- Students must have a GPA of 93 or above on all academic courses from grades 9-12.
- Grade calculations for these awards will be made during the first week of May of the current school year.

### **HOMEWORK/TESTS**

Homework contributes to a student's academic success and is assigned for various purposes, including practice, drill, remediation, enrichment, and special projects. In general, if a student has been attentive in class and concentrates while doing homework, the time required for homework should be reasonable. The following are estimations of the time you should expect your child to spend doing homework on an average evening.

K4-K5	15 minutes
Grades 1-2	30 minutes
Grade 3	45 minutes
Grades 4-5	1-1 ½ hours
Grades 6-8	1 ½ hours
Grades 9-12	2-2 ½ hours

If your child is working diligently yet spends an excessive amount of time on homework, please discuss the situation with your child's teacher.

Pencils should be used exclusively for grades K-3, pen (blue or black) may be used in grades 4 and up. Pencil must be used for math in all grades.

It is vital for the student to complete all assignments (homework, seatwork, etc.). Teachers may require a student to stay after school and complete assignments if the student develops a pattern of not finishing assignments.

No written assignments are given on Wednesday nights so students can attend the mid-week services at their church. However, math tests are given on Thursdays.

Test Schedule: (7-12)	
Monday	Science
Tuesday	English/Bible
Wednesday	Social Studies
Thursday	Math/Business
Friday	Spelling/Vocabulary Foreign Language

### **SUMMER SCHOOL**

Required subjects failed must be made up in summer school at an accredited school approved by the administration of Florence Christian School. FCS will conduct its own summer school for required elementary subjects and any secondary subject provided that there are enough students to warrant a class and provided that there is an available teacher. Summer school at Florence Christian is for FCS students only.

### **TESTING PROGRAM**

All students in grades 5K-12 are given Achievement tests to measure their achievement and/or ability. The following are the tests that we administer to each grade:

Grade	Test
5K-8	Stanford 10
1,4,8,11	OLSAT(school ability test)
9	PSAT 8/9
10	PSAT 10
11 (Fall)	PSAT
11 (Spring)	SAT and/or ACT
12 (As needed)	SAT and/or ACT

Test results will be sent home with the students. FCS has a long track record of excellent standardized scores. Feel free to make an appointment with the administration to discuss the academic excellence at FCS.

## **CLOSING STATEMENT**

*Attendance at FCS is a privilege and not a right. Students and parents may forfeit this privilege if they do not conform to the standards and ideals of work and life of FCS. The administration reserves the right to determine appropriate and acceptable actions, behavior, conduct, and dress. This may or may not deem the necessity of adding or deleting elements of this handbook. This handbook serves as a guide and is in no way an all-inclusive statement.*

## **APPENDIX A – Statement of Faith**

**(In accordance with the Constitution and By-Laws of Florence Baptist Temple)**

### *Section 1. The Word of God*

We believe that the Holy Bible was written by men supernaturally inspired, and that it has truth without any admixture of error for its matter; and therefore is, and shall remain to the end of the age, the only complete and final revelation of the will of God to man; the true center of Christian union, and the supreme standard by which all human conduct, creeds, and opinions should be tried.

A. By “The Holy Bible” we mean that collection of sixty-six books, from Genesis to Revelation, which as originally written does not only contain and convey the Word of God, but IS the very Word of God.

B. By “inspiration” we mean that the books of the Bible were written by holy men of old as they were moved by the Holy Spirit, in such a definite way that their writings were supernaturally and verbally inspired and free from error, as no other writings have ever been, or ever will be, inspired.

*II Tim. 3:16-17; II Pet. 1:19-21; Acts 1:16; Acts 28:25; Psa. 119:160; Psa. 119:105; Psa. 119:130; Luke 24:25-27; John 17:17; Luke 24:44-45; Psa. 119:89; Prov. 30:5-6; Rom. 3:4; I Pet. 1:2-3; Rev. 22:19; John 12:48; Isa. 8:20; Eph. 6:17; Rom. 15:4; Luke 16:31; Psa. 19:7-11; John 5:45-47; John 5:39.*

### *Section 2. The Triune God*

We believe that there is one, and only one, living and true God, an infinite, intelligent Spirit, the maker and supreme ruler of heaven and earth, inexpressibly glorious in holiness and worthy of all possible honor, confidence and love; that in the unity of the Godhead there are three persons, the Father, the Son and the Holy Ghost, equal in every divine perfection, and executing distinct, but harmonious, offices in the great work of redemption.

*Ex. 20:2-3; Gen. 17:1; I Cor. 8:6; Eph. 4:6; John 4:24; Psa. 147:5; Psa. 83:18; Psa. 90:2; Jer. 10:10; Ex. 15:11; Rev. 4:11; I Tim. 1:17; Rom. 11:33; Mark 12:30; Matt. 28:19; John 15:26; I Cor. 12:4-6; I John 5:7; John 10:30; John 17:5; Acts 5:3-4; I Cor. 2:10-11; Phil. 2:5-6; Eph. 2:18; II Cor. 13:14.*

### *Section 3. The Work of the Holy Spirit*

We believe that the Holy Spirit is a divine person, equal with God the Father and God the Son, and of the same nature; that He was active in the creation; that in His relation to the unbelieving world He restrains the evil one until God’s purpose is fulfilled; that He convicts of sin, of judgment, and of righteousness; that He bears witness to the Truth of the Gospel in preaching and testimony; that He is the agent in the New Birth; that He seals, endues, guides, teaches, witnesses, sanctifies, and helps the believer.

*John 14:16-17; Matt. 28:19; Heb. 9:14; John 14:26; Luke 1:35; Gen. 1:1-3; II Thes. 2:7; John 16:8-11; John 15:26; Acts 5:30-32; John 3:5-6; Eph. 1:13-14; Matt. 3:11; Mark 1:8; Luke 3:16; John 1:33; Acts 11:16; Luke 24:49; John 16:13; John 14:26; Rom. 8:14; Rom. 8:16; II Thes. 2:13; I Pet. 1:2; Rom. 8:26-27.*

#### Section 4. *Satan*

We believe that Satan was once holy, and enjoyed heavenly honors; but through pride and ambition to be as the Almighty, fell and drew after him a host of angels. He is now the malignant prince of the power of the air, and the unholy god of this world. We hold him to be man's great tempter, the enemy of God and His Christ, the accuser of the saints, the author of all false religions, the chief power back of the present apostasy, the lord of the anti-Christ, and the author of all the powers of darkness; destined, however, to final defeat at the hands of God's Son, and to the judgment of an eternal justice in hell, a place prepared for him and his angels.

*Isa. 14:12-15; Ezek. 28:14-17; Rev. 12:9; Jude 6; II Pet. 2:4; Eph. 2:2; John 14:30; I Thes. 3:5; Matt. 4:1-3; I Pet. 5:8; Zech. 1:3; I John 3:8; Matt. 13:25, 37-39; Luke 22:3-4; Rev. 12:10; II Cor. 11:13-15; Mark 13:21-22; I John 4:3; II John 7; I John 2:22; Rev. 13:13-14; II Thes. 2:8-11; Rev. 19:11, 16-20; Rev. 12:7-9; Rev. 20:1-3; Rev. 20:10; Matt. 25:41.*

#### Section 5. *Creation*

We believe in the Genesis account of creation, and that it is to be accepted literally, and not allegorically or figuratively; that man was created directly in God's own image and after His own likeness; that man's creation was not a matter of evolution or evolutionary changes of species, or development through interminable periods of time from lower to higher forms; that all animal and vegetable life was made directly, and God's established law was that they should bring forth only "after their kind." All human life by virtue of being a reflection of God's image is sacred and holy.

*Gen. 1:1; Ex. 20:11; Acts 4:24; Col. 1:16-17; Heb. 11:3; John 1:3; Rev. 10:6; Rom. 1:20; Acts 17:23-26; Jer. 10:12; Neh. 9:6; Gen. 1:11, 24-27, 2:7, 21-23, 25:23; Job 31:15, 33:4-6; Psa. 139:13-18; Jer. 1:5; Luke 1:38-44*

#### Section 6. *Original Sin*

We believe that man was created in innocence under the law of his Maker, but by voluntary transgression fell from his sinless and happy state, in consequence of which all mankind are now sinners, not by constraint, but of choice, and therefore under just condemnation without defense or excuse.

*Gen. 3:1-6, 24; Rom. 5:12; Rom. 5:19; Rom. 3:10-19; Eph. 2:1, 3; Rom. 1:18; Ezek. 18:19-20; Rom. 1:32; Rom. 1:20; Rom. 1:23; Gal. 3:22.*

#### Section 7. *The Virgin Birth*

We believe that Jesus Christ was begotten of the Holy Ghost in a miraculous manner; born of Mary, a virgin, as no other man was ever, or can ever, be born of woman; and that He is the Son of God, and God the Son.

*Gen. 3:15; Isa. 7:14; Matt. 1:18-25; Luke 1:35; Mark 1:1; John 1:14; Psa. 27; Gal. 4:4; I John 5:20; I Cor. 15:47.*

#### Section 8. *Atonement for Sin*

We believe that the salvation of sinners is wholly of grace. Through His office as our mediator, Jesus Christ, the Son of God, by the appointment of the Father, freely took upon Himself our nature, yet without sin. He honored the divine law by His personal obedience, and by His death made a full and vicarious atonement for our sins. His atonement consisted not in setting us an example by His death as a martyr, but was the voluntary substitution of Himself in the sinner's place, the Just dying for the unjust, Christ, the Lord, bearing our sins in His own body on the tree. Having risen from the dead, He is now enthroned in heaven and uniting in His wonderful person the most tender compassion with divine perfection. He is in every way qualified to be a suitable, compassionate and all-sufficient Savior.

*Eph. 2:8; Acts 15:11; Rom. 3:24; John 3:16; Matt. 18:11; Phil. 2:7; Heb. 2:14; Isa. 53:4-7; Rom. 3:25; I John 4:10; I Cor. 15:3; II Cor. 5:21, John 10:8; Phil. 2:8; Gal. 1:4; I Pet. 2:24; I Pet. 3:18; Isa. 53:11; Heb. 12:2; I Cor. 15:20; Isa. 53:12; Heb. 9:12-15; Heb. 7:25; I John 2:2.*

#### Section 9. *Regeneration / Salvation*

We believe that in order to be saved, sinners must be born again; that the new birth is a new creation in Christ Jesus; that it is instantaneous and not a process; that in the new birth the dead in trespasses and in sins are made partakers of the divine nature, and receive eternal life, the free gift of God. This new creation is brought about in a manner above our comprehension, not by culture, not by character, nor by the will of man, but wholly and solely by the power of the Holy Spirit in connection with divine truth, so as to secure our voluntary obedience to the gospel. Evidence of regeneration appears in the holy fruits of repentance and faith and newness of life.

*John 3:3; II Cor. 5:17; Luke 5:27; I John 5:1; John 3:6-7; Acts 2:41; Acts 16:30-33; II Pet. 1:4; Rom. 6:23; Eph. 2:1; II Cor. 5:19; Col. 2:13; John 3:8; John 1:12-13; Gal. 5:22; Eph. 5:9.*

#### A. Free Salvation

We believe that through the grace of God the blessings of salvation are made free to all by the gospel. It is the immediate duty of all believers to accept them as brethren by a cordial, penitent, and obedient faith. Nothing prevents the salvation of the greatest sinner on earth except a personal, voluntary, rejection of the gospel, and such rejection condemns that lost sinner to hell for eternity.

*I Thess. 1:4; Col. 3:12, I Pet. 1:2; Titus 1:1; Rom. 8:29-30; Matt. 11:28; Isa. 55:1; Rev. 22:17; Rom. 10:13; John 6:37; Isa. 55:6; Acts 2:38; Isa. 55:7; John 3:15-16; 1 Tim. 1:15; 1 Cor. 15:10; Eph. 2:4-5; John 5:40; John 3:18; John 3:36.*

## B. Justification

We believe that Christ secures to such as believe in Him Justification. Justification includes the pardon of sin, and the gift of eternal life on principles of righteousness; bestowed not on consideration of any works of righteousness, which we have done, but solely through faith in the Redeemer's blood. His righteousness is imputed unto us.

*Acts 13:39; Isa. 53:11; Zech. 13:1; Rom. 8:1; Rom. 5:9; Rom. 5:11; Titus 3:5-7; Hab. 2:4, Gal. 3:11; Rom. 4:18; Heb. 10:38.*

## C. Repentance and Faith

We believe that repentance and faith are solemn obligations, and also inseparable graces, wrought in our souls by the quickening Spirit of God; thereby, being deeply convicted of our guilt, danger, helplessness, and of the way of salvation by Christ, we turn to God with unfeigned contrition, confession, and supplication for mercy; at the same time heartily receiving the Lord Jesus Christ, and openly confessing Him as our only and all-sufficient Savior.

*Acts 20:21; Mark 1:15; Acts 2:37-38; Luke 18:13; Rom. 10:13; Psa. 51:1-4; Psa. 51:7; Isa. 55:6-7; Luke 12:8; Rom. 10:9-11.*

## D. Eternal Security

We believe that such only are real believers as endure unto the end, that their persevering attachment to Christ is the grand mark which distinguishes them from superficial professors, that a special Providence watches over their welfare, and that they are kept by the power of God through faith unto eternal salvation.

*John 8:31-32; Col. 1:21; I John 2:19; Matt. 13:19-21; Rom. 8:23; Matt. 6:30; Psa. 121:3; Heb. 1:14; I Pet. 1:5; Phil. 1:6; John 10:28; John 10:29; John 16:8; Rom. 8:35-39.*

## E. New Life

We believe there is a radical and essential difference between the righteous and the wicked, that such only as through faith are justified in the name of the Lord Jesus, and sanctified by the Spirit of our God, are truly righteous in His esteem; while all such as continue in impenitence and unbelief are in His sight wicked and under the curse, and this distinction holds among men both in and after death, in the everlasting felicity of the saved and the everlasting conscious suffering of the lost.

*Mal. 3:18; Gen. 18:23; Rom. 6:17-18; Prov. 11:31; I Pet. 4:18; Rom. 1:17; I Cor. 15:22; Acts 10:34-35; I John 2:29; I John 3:7; Rom. 6:16; I John 5:19; Gal. 3: 10; Rom. 7:6; Rom. 6:23; Prov. 14:32; Luke 16:25; Matt. 25:34-41; John 8:21; Luke 9:26; John 12:25; Matt. 7:13-14.*

It is our belief that all of these wonderful truths are wrapped in the salvation experience Jesus called being “born again.”

## Section 10. *The Church*

We believe that a church of Christ is a congregation of baptized believers, associated together by a covenant of faith and fellowship of the gospel; observing the ordinances of our Savior; governed by His laws; and exercising the gifts, rights, and privileges invested in them by His Word. Its officers of ordination are pastors, or elders, and deacons whose qualifications, claims, and duties are clearly defined in the Scriptures.

### A. Mission of the Church

We believe that the true mission of the church is found in the Great Commission; First, to make individual disciples; Second, to build up the church; Third, to teach and instruct as He has commanded. The Commission to give the gospel to the world is clearly and unmistakably given to the church.

### B. Autonomy of the Church

We hold that the local church has the absolute right of self-government, free from the interference of any hierarchy of individuals or organizations; and that the one and only superintendent is Christ through the Holy Spirit. It is Scriptural for churches to cooperate with each other in contending for the faith and the furtherance of the gospel. Each church is the sole judge of the measure and methods of its cooperation and on all matters of membership, of policy, of government, of discipline, of benevolence. The will of the local church is final. We also believe that a congregation of believers has liberty to follow God’s direction apart from the supervision or mandates of any denominational or hierarchical structures.

*Acts 2:41; Acts 2:42; I Cor. 11:2; Eph. 1:22-23; Eph. 4:11; I Cor. 12:4, 8-11; Acts 14:23; Acts 6:5-6; Acts 15:23; Acts 20:17-28; I Tim. 3:1-7; I Tim. 3:8-13; Matt. 28:18-20; Col. 1:18; Eph. 5:22-23; I Pet. 5:14; Acts 15:22; Jude 3-4; II Cor. 8:23-24; I Cor. 16:1; Mal. 3:10; Lev. 27:32; I Cor. 16:2; I Cor. 6:1-3; I Cor. 5:11-13, Col. 2:16-23; I Peter 2:9-10; Mark 16:15; John 20:21; Acts 1:8; Rom. 10:13-15.*

### C. Ordinances of the Church

We believe that Christian baptism is the immersion in water of a believer in the name of the Father, of the Son, and of the Holy Ghost, with the authority of the local church to show forth in a solemn and beautiful emblem our faith in the crucified, buried, and risen Savior with its effect

in our death to sin and resurrection to a new life. It is a prerequisite to the privileges of church membership and to the Lord's Supper, in which the members of the church, by the sacred use of bread and the cup, are to commemorate together the dying love of Christ, preceded always by solemn self-examination.

*Acts 8:36-39; Matt. 3:6; John 3:23; Rom. 6:4-5; Matt. 3:16; Matt. 28:19; Rom. 6:3-5; Col. 2:12; Acts 2:41-42; Matt. 28:19-20; I Cor. 11:23-28.*

### Section 11. *Civil Government*

We believe that civil government is of divine appointment, for the interest and good order of human society; that magistrates are to be prayed for, conscientiously honored, and obeyed, except only in things opposed to the will of our Lord Jesus Christ, who is the only Lord of the conscience, and the coming Prince of the kings of the earth.

*Rom. 13:7; II Sam. 23:3; Ex. 18:21-22; Acts 23:5; Matt. 22:21; Titus 3:1; I Pet. 2:13-14; I Pet. 2:17; Acts 5:29; Acts 4:19-20; Dan. 3:17-18; Matt. 10:28; Matt. 23:10; Rev. 10:6; Phil. 2:10-11; Psa. 72:11.*

### Section 12. *Return of Christ*

We believe in and accept the sacred Scriptures upon these subjects at their face and full value. Of the Resurrection, we believe that Christ rose bodily "the third day according to the Scriptures;" that He ascended "to the right hand of the throne of God;" that He alone is our "merciful and faithful high priest in things pertaining to God;" "that this same Jesus which is taken up from you into heaven shall so come in like manner as ye have seen Him go into heaven" - bodily, personally and visibly; that the "dead in Christ shall rise first;" that the living saints "shall all be changed in a moment, in the twinkling of an eye, at the last trump;" "That the Lord shall give unto Him the throne of His Father David;" and that "Christ shall reign a thousand years in righteousness until He hath put all enemies under His feet."

*Matt. 28:6-7; Luke 24:39; John 20:27; I Cor. 15:4; Mark 16:6; Luke 24:2, 4-6; Acts 1:9; Acts 1:11; Luke 24:51; Mark 16:19; Rev. 3:21; Heb. 8:1; Heb. 12:2; Heb. 8:6; I Tim. 2:5; I John 2:1; Heb. 2:17; Heb. 5:9-10; John 14:3; I Thes. 4:16; Matt. 24:27; Matt. 25:13, Jas. 5:8; Matt. 24:42; Heb. 9:28; I Thes. 4:16; I Cor. 15:42-44; I Cor. 15:52; I Cor. 15:51-52; I Thes. 4:17; Phil. 3:20-21; Luke 1:32; Isa. 9:6-7; I Cor. 15:25; Isa. 32:1; Isa. 11:4-5; Psa. 72:8; Rev. 20:1-4; Rev. 20:6.*

### Section 13. *Human Sexuality*

A. We believe that God wonderfully and immutably creates each person as male or female. These two distinct genders together reflect the image and nature of God. We believe that God has commanded that no intimate sexual activity be engaged in outside of a marriage between a man and a woman. We believe that any form of homosexuality, lesbianism, bisexuality, bestiality, incest, fornication, adultery and pornography are sinful perversions of God's gift of

sex. We believe that God created two genders; male and female, and that He rejects any attempt to alter one's gender by surgery or appearance.

*Gen. 1:26-28; Deut. 22:5; Rom. 1:26-29; Mark 10:5-9.*

B. We believe that the only legitimate marriage is the joining of one naturally-born man and one naturally-born woman. Therefore, the Pastor and pastoral staff shall only participate in weddings and solemnize marriages between one naturally-born man and one naturally-born woman. *Gen. 2:24.*

C. We believe that in order to preserve the function and integrity of the Church as the local Body of Christ, and to provide a biblical role model to the Church members, students and the community, it is imperative that all persons employed by the Church in any capacity, or who serve as volunteers, agree to and abide by this Statement on Marriage, Gender and Sexuality. We believe that God offers redemption and restoration to all who confess and forsake their sin, seeking His mercy and forgiveness through Jesus Christ. Furthermore, we believe that every person be afforded compassion, love, kindness and respect.

*Matt. 5:16; Phil. 2:14-16; I Thes. 5:22; Acts 3:19-21; Rom. 10:9-10; I Cor. 6:9-11; Mark 12:28-31; Luke 6:31.*

D. We believe that men and women are spiritually equal in position before God but that God has ordained distinct and separate spiritual functions for men and women in the home and the Church. The husband is to be the leader of the home and men are to be the leaders (pastors and deacons) of the Church. Accordingly, only men are eligible for licensure and ordination by the Church.

*Gen. 2:24; 19:5, 13; 26:8-9; Lev. 18:1-30; Rom. 1:26-29; Rom. 7:2; I Cor. 5:1; 6:9; I Cor. 7:10; Gal. 3:28; Eph. 5:22-23; Col. 3:18; I Thes. 4:1-8; I Tim. 2:8-15; 3:4-5, 12; Heb. 13:4.*

## APPENDIX B – School and Illness Guidelines

Illness/Infection/Symptom	Should you stay at home?	When you may return
Chicken Pox	Yes	With parent note; when all pox have scabbed over and are dry
Cold	No (without fever) Yes (with fever)	See fever guidelines
COVID 19	Yes	Per CDC Guidelines: No fever w/o taking fever reducing medication for 3 consecutive days  Respiratory symptoms have cleared  10 days since symptoms appeared  Medical clearance from doctor
Hand/Foot/Mouth Disease	Yes (with fever and blisters in mouth)	With parent note; when no new blisters appear
Diarrhea (2 or more loose stools in a 24 hour period)	Yes	Symptom free for 24 hours
Ear infection	No (unless fever is present or symptoms prohibit normal classroom routine)	
Fever	Yes	Free of fever for 24 hours without fever-reducing medication
Fifth Disease	Yes (with fever or with behavioral changes)	Free of fever for 24 hours and able to participate in the normal classroom routine
Impetigo	Yes	When all sores are dry and can remain covered with a watertight dressing
Head Lice	Yes. Please notify the office so that your child's teacher and the other parents can be notified and checked.	After treatment
Molluscum	No	Any bumps not covered by clothing must be covered with a water tight bandage
Pink Eye – Bacterial	Yes	With medical note, treatment has started, and eye is no longer draining
Pink Eye – Viral	Yes	When symptoms are gone
Unidentified weeping rash	Yes	When the rash is gone, unless a physician approves readmission

Ring Worm of the Body	No	With parent note documenting that treatment has been started
Ring Worm of the Scalp	Yes	With medical note documenting initiation of oral anti-fungal therapy
Roseola	Yes	After rash and fever are gone or with a doctor's note
Strep Throat	Yes	With a parent not stating diagnosis and treatment; 24 hours after beginning of treatment and once the child is fever-free for 24 hours
Thrush	No, but treatment should be sought	
Vomiting	Yes	24 hours after the last vomiting
Mumps	Yes	With medical note; when all swelling is gone and at least 5 days after the onset of parotid gland swelling
Pinworm	Yes	24 hours after initial treatment
Measles	Yes	With medical note; 4 days after onset of rash and when the child is fever free
Rubella	Yes	7 days after onset of rash or with medical note
Salmonella	Yes	With medical note or when diarrhea resolves; 3 negative stool cultures are required for salmonella
Pertussis (Whooping Cough)	Yes	With medical note documenting diagnosis and after 5 days of antibiotics