



Connecting *Faith* and *Learning*

Parent | Student Handbook

Behavior, Dress, and Discipline Information 2026-2027

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PREFACE

Welcome to the Florence Christian School family! To complete your family's enrollment at FCS it is required for every parent to read and agree to abide with the policies and procedures presented. This handbook was written with you in mind and contains academic information that will answer many of the questions you may have concerning your child's academic career at FCS.

Attendance at FCS is a privilege and not a right. Students and parents may forfeit this privilege if they do not conform to or support the standards and ideals of work and life of FCS. The administration reserves the right to determine appropriate and acceptable actions, behavior, conduct, and dress. This may or may not deem the necessity of adding, updating, or deleting elements of this handbook. This handbook serves as a guide and is in no way an all-inclusive statement.



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STUDENT BEHAVIOR AND DISCIPLINE

Believing that discipline is necessary for the welfare of the student as well as the entire school, each teacher is given the responsibility of enforcing classroom regulations in the manner which the administration feels is in accordance with school policy and in light of Christian principles of discipline as set forth in the Scriptures. Since the teacher is responsible to maintain appropriate classroom behavior, it becomes necessary to correct any behavior that hinders the teacher or students in the classroom. Students are expected to abide by the Biblical principle, "Do unto others as you would have them do unto you."

Florence Christian School must, therefore, provide an environment conducive to the spiritual growth and development of young people. All student activities and conduct must be subordinated to Biblical standards. Although FCS institutional policies may differ from personal family rules, we expect our students and their families to willingly comply with school rules and to encourage one another to do the same. Rules generally are established for two reasons: either based directly or indirectly on a command or principle of Scripture, or simply for the sake of orderliness and consideration for one another while functioning within a large school family.

FCS has adopted the following standards which are conducive to the environment that will promote the spiritual welfare of all students. FCS, therefore, expects each student – whether at home, school, or elsewhere:

- to refrain from participating in worldly activities such as swearing or indecent language, visible body piercing or tattoos, smoking, vaping, possession or use of alcoholic beverages, drugs, or tobacco, involvement in the occult, gambling, and stealing.
- to refrain from participating in pornography, premarital sex, and homosexuality. In as much as FCS is a ministry of Florence Baptist Temple, this policy is based upon and consistent with Article XXIII of the *Constitution and By-Laws of Florence Baptist Temple*. It states: "We believe that God has commanded that no intimate sexual activity be engaged outside of a marriage between a man and a woman. We believe that any form of homosexuality, lesbianism, bisexuality, bestiality, incest, fornication, adultery, and pornography are sinful perversions of God's gift of sex. We believe that God rejects any attempt to alter one's gender by surgery or appearance. We believe that the only legitimate marriage is the joining of one man and one woman." (Gen. 2:24; 19:5, 13; 26:8-9; Lev. 18:1-30; Rom. 1:26-29; 7:2; I Cor. 5:1; 6:9; 7:10; Gal. 3:28; Eph 5:22-23; Col. 3:18; I Thess. 4:1-8; I Tim. 2:8-15; 3:4-5, 12; Heb. 13:4)
- to refrain from harassment, fighting, violence, racial comments or actions, or threats of any kind regardless of provocation; public disruptions or exhibitionism in any form, promoting division or a divisive spirit through symbols, pictures, writing, flags, banners, slogans, gang related items, or any divisive activism.
- to maintain Christian standards in courtesy, kindness, honesty, morality, and dress.



Students are expected to abide by these standards throughout their enrollment, whether at home, school, or elsewhere, and regardless if school is in session. Students found to be out of compliance or harmony with FCS Standards of Conduct may be subject to administrative withdrawal. Any student who has been arrested by public law enforcement authorities may be suspended until such time as that student is adjudicated either guilty or not guilty. Any student who is adjudicated guilty may be transferred out of FCS.

Although FCS institutional policies may differ from personal family rules, we expect our students and their families to willingly comply with school rules and to encourage one another to do the same. Rules generally are established for two reasons: either based directly or indirectly on a command or principle of Scripture, or simply for the sake of orderliness and consideration for one another while functioning within a large school family.

When misconduct occurs, corrective measures will be used to help the student change his/her behavior and attitude. Examples of typical corrective measures are student-teacher conference, one-hour detention after school, or parent-teacher conference. Students can be assigned work detail as well as be suspended or expelled for excessive accumulations of detentions or for failure to report to detention.

Actions that threaten or harm another individual's ability to function rightly and safely may require further corrective measures. Therefore, student engagement in activities such as lying, stealing, disrespect, cursing, cheating, vandalism, gang-related activities or symbols, or immoral lifestyles including sexual and homosexual behavior may be grounds for expulsion. Although this list of infractions is not exhaustive, it represents behavior that is not acceptable. FCS does not tolerate bullying, fighting, violence, or threats of any kind. This includes possession of anything that could be used as a weapon. Students may be expelled for any action or statement associated with violent behavior including a joke which could be interpreted as a threat. Students' lockers, book bags, or other storage areas are subject to search, upon reasonable suspicion, for prohibited or illegally possessed substances or objects. The administrative committee will make decisions regarding expulsions.

FCS is above all else a Christian institution in both philosophy and practice. We firmly believe there is no place at FCS for worldly practices or divisions so common among other institutions. Therefore, any student who promotes division or divisive spirit through secret clubs, symbols, pictures, writing, flags, banners, slogans, or any divisive activism is out of harmony with the standards and Christian philosophy of FCS and may be withdrawn or refused re-enrollment at the discretion of the administration.



ABSENTEEISM

Students are allowed ten excused and ten unexcused absences during the school year (For semester courses, the allowed number of absences is five). It is the student's responsibility to keep up with his or her own number of absences.

Excused Absences

- Absences documented by a doctor's excuse
- Statement of a college visit from the college admissions office
- Approval given by the school administration.

Unexcused Absences:

- All other absences including sick notes from parents/guardians.

Excessive Absences:

- Students missing class more than 10 times (5 times for semester courses) for unexcused absences may face academic penalties and may not be permitted to pass that class and may not be promoted to the next level.
 - Exception: Extended absence due to sickness that requires a student to be absent more than three consecutive days.
- Students with excessive absences may make up absences in the following ways:
 - *Attend Saturday School
 - *Attend school during Teacher Workdays/Parent Teacher Conference Days
 - Repeat the course during Summer School
- Students with 8 or more unexcused absences (4 or more in semester long classes) in a particular class will forfeit exempting his/her final exam in that class.

* A fee will be added to the family account to cover the cost of supervision.

A student (5K-5) must be present at least three hours to be counted present for the day. A student (6-12) must be present at least forty minutes in each period to be counted present for that period.

Students are responsible for all make-up work and must make these arrangements with their teacher(s). Students have the number of days missed plus one to complete missed assignments and assessments. For example, a student who is absent 3 consecutive days has 4 days to make up missed work. Exception: Students absent only on the day the assessment was given are to make up the assessment the day they return. Students in grades 7-12 are responsible for making arrangements with their teachers to make up assignments after school. Elementary students and their teachers work together to make sure the assigned work, quizzes, and tests are made up promptly.



If a student is present for any part of the school day, he/she is responsible for taking all tests and quizzes assigned that day as soon as he/she returns to school. Assignments not made up that day will receive a grade of zero.

Students are required to attend school for at least ½ of the day in order to participate in after-school activities. Absentees may not attend a school function without the Principal's permission. If a student needs to be absent for any reason other than sickness, doctor's appointment, or death in the family, this absence may be excused with the principal's permission.

BULLYING, HARASSMENT, AND INTIMIDATION

Bullying, harassment, and intimidation will not be tolerated at Florence Christian School. Students who bully, harass, or intimidate are subject to discipline, including but not limited to detention, suspension, expulsion, and referral to the appropriate authorities where they may risk arrest and/or prosecution. Christians are admonished to be “kind one to another, tenderhearted, forgiving one another, even as God for Christ’s sake hath forgiven you” (Eph. 4:32).

Bullying, harassment, and intimidation are evidenced by repeated physical, verbal or social abuse towards a victim that produces fear, harm or damage. Harassment may include but is not limited to sexual or verbal abuse.

Students or parents should report suspected acts of bullying to an appropriate school official. In turn, all faculty and school personnel shall report or refer all suspected acts of bullying to the school administrator. Upon report of alleged bullying, harassment, or intimidation, the administrator or designated investigator will conduct a thorough investigation, respond with appropriate measures and take appropriate disciplinary action consistent with the school’s policy and procedure for discipline. If the acts of bullying rise to the level of criminal offense, the violating student(s) will be referred to the proper authorities and risk arrest and/or prosecution.

CHEATING

A key aspect of Christlike character is integrity. In their academic lives, students exhibit integrity by being truthful about their own academic work and properly acknowledging sources of ideas and information.

Cheating shall be defined as:

- Having another student’s homework, test, quiz or workbook, or allowing a student to copy or have access to the same without permission from the subject teacher.
- Altering or filling in answers during the grading process to make an item correct whether it is the student’s own paper or someone else’s paper.
- Obtaining test or quiz questions and/or answers in advance through unauthorized means.
- Giving answers during a quiz or test either orally or by intentionally allowing another student to copy them.



- Receiving answers during a quiz or test in any way. This may include having open textbooks or notes during the test even if the student claims to be unaware.
- A parent/guardian completing the student's work.
- Using AI resources without the permission of the teacher.
- Plagiarism – submitting as yours, a work that in actuality was either fully or substantially produced by another source including individuals, Internet, books or any verbal or printed word. When a student uses the works of others in writing, he must credit the source according to the instructions of the teacher.

DAILY EXPECTATIONS

- Be on time.
- Be where you are supposed to be.
- Be honest.
- Respect others and their property.
- Do your own work.
- Have a good attitude.
- Respect authority wherever you are.
- Sit properly in class
- Use wholesome, encouraging speech.
- Couples are not to:
 - Loiter in the hallways or by lockers.
 - Have any physical contact such as holding hands, etc.
 - Sit in cars together before and after school in the school parking lot.
- Rock and country music is not allowed at school. All music for any school event must be approved by the administration. (This includes rock/country paraphernalia on book bags, lockers, clothes, etc. Also, there is to be no loud music in the parking lot.)
- FCS does not conduct dances of any kind; therefore, the promotion of concerts, dances, or parties will not be allowed at school.

DRESS

The FCS dress requires *modesty* (drawing attention to inward beauty rather than to outward appearance, characterized by adequate coverage and suitable fit), *appropriateness* (understanding the setting and wearing clothing that is suitable for the context), and *professionalism* (displaying measurable excellence within an established set of standards). By practicing these areas within an educational setting, we are preparing our students for success in the vocations to which they are called.

Support: It is imperative that we have full parental support in the compliance and enforcement of our dress code. Remember, you have chosen a Florence Christian School education for your child, and our dress code is a very big part of what we are trying to produce. Your support of administrative decisions regarding clothing in question is required.



DRESS CODE
(Required for grades K5-12)

- All styles must fit appropriately so that undergarments on top and bottom are not visible due to the cut of the garment, or visible through the clothing either due to the sheerness of the fabric or the tightness of the fit.
- All clothing must be without frayed hems, cuts, or holes.
- No logos on clothing except for outerwear and spirit-wear as described below.
- All boys' shirttails must be tucked in while on school grounds from 7:00 a.m. until 3:00 p.m.
- Girls' polo shirts are not required to be tucked in; however, button down shirts are to be tucked in.

BOTTOMS:

Boys:

- Pants - Khaki or Navy...No Denim...No extra pockets such as cargo style
- 5K-5th grade boys are allowed to wear knee length khaki or navy uniform shorts (no cargo pockets) during the months of August, September, and May.

Girls:

- Pants – *It is highly recommended that girls wear pant/slacks.*
 - Modest fitting pants/slacks from any source that are navy or khaki in color.
 - Must be full length with no holes or frays.
 - No low-rise, hip-huggers, skinny pants, or cargo style
- Skirts, jumpers, skorts: Khaki, navy, or Land's End "Hunter-Classic Navy" plaid
 - ALL SKIRTS/JUMPERS/SKORTS LENGTH MUST BE NO MORE THAN 2 INCHES ABOVE THE KNEE (Including splits).
- Uniform collared polo/tennis dress: navy only

TOPS:

- Everyone
 - Collared, pull-over shirts must be solid navy, white, or maize.
 - Collared spirit-wear shirts that include the official school logo are acceptable.
 - Oxford dress shirts must be white, light blue, or maize (Solid in color – no designs).
- Girls
 - A white or navy collared shirt must be worn under uniform jumpers

HAIR:

All students:

- Hair is to be styled and well-groomed neatly at all times.
- Extreme shades (blue, green, orange, etc.) are not to be used in hair coloring.
- Hair style is not to be related to extreme fads.
- No headwear is to be worn in the buildings (bandanas, hats, etc.)
- No character / animal headbands are to be worn.

Boys

- Length – Hair length is to be no longer than ...



- Half-way down the ear.
- The top of the eyebrow
- The top of the collar
- Style
 - Hair is not to be tied up or put into pony tails in order to meet the code above.
 - No facial hair (must be clean shaven at all times)

Girls

- Highlights/Lowlights are permissible, but no extreme shades

Note:

- When cutting and styling hair, keep in mind that the previously mentioned guidelines must be maintained when hair falls during the day or gets wet during athletic events and other school activities.

ACCESSORIES:

- Belt required if garment has belt loops
- No sandals, flip-flops, or open-toed shoes
- Boys – Socks are required to be worn at all times
- Girls – Tights or knee socks are required for all garments (jumpers, skirts, skorts) except full-length skirts (solid flesh-tone, solid white, or solid navy). Regular socks should be worn with pants.

NOTE: PE/Recess students – All shoes worn on the gym floor must have non-marking soles.

UNDERGARMENTS: All t-shirts are to be “SOLID WHITE” free of any writing and must be tucked in.

OUTERWEAR: Approved outerwear is as follows:

- Sweaters - solid navy, white, yellow, grey
- Official FCS hoodies, sweatshirts, pullovers, and windbreakers only
- Coats and pullovers (including quarter zip and button) for students in grades 6-12 from any source must be solid black, blue (royal or navy), brown, gray, or white in color, and all emblems and logos must be smaller than the palm of the hand. No hoods and no camouflage (Exception: K5-5 grade winter coats can have hoods and will not be color-restricted; K5-5 pullovers must follow the color guidelines listed above).
- Notes:
 - Teachers may ask the student to hang jacket/coat on coat rack or put the jacket/coat in his/her locker.
 - Sweaters, sweatshirts, pullovers, and windbreakers are to be worn over uniform shirts previously listed.

PRE-K DRESS (K3-K4):

Students are allowed to wear every day play clothes. Shorts (girl's finger-tip length) are allowed during the warm seasons. Shoes must be worn at all times. Tennis shoes and socks are safest for playground play. Halter-tops and midriffs are not allowed. Spaghetti-strap tops and dresses must be worn with a blouse or shirt underneath.

All 3K-5K students should bring a complete change of clothing (excluding shoes) in a zip-lock



bag. This change of clothing should be changed out with the seasons. It is important that all coats, sweaters, and hats have your child's name in them.

SPIRITWEAR: Official FCS (athletic/student government) purchased spirit-wear t-shirts may be worn on FRIDAYS ONLY. (Exception: may be worn when approved by the teacher for field trips, etc.)

WEDNESDAY ATTIRE: Boys are to wear dress shirt and tie (1st-12th grades). Normal chapel day will be Wednesdays for grades 1-12.

JEWELRY/TATTOOS: Visible body piercing and tattoos are not allowed. The administration will determine unacceptable piercings. Tattoos are not permitted other than the wash off school spirit tattoos sold by the FCS cheerleaders for special events.

Students getting permanent tattoos after they are enrolled at FCS may be asked to transfer.

MISCELLANEOUS: No blankets are allowed in classrooms during school hours.

UNIFORM ENFORCEMENT: The school uniform is to be worn during school hours, deemed as 7:00 a.m. until 3:15 p.m. Students are not required to wear school dress while attending after school functions; however, apparel must be modest and appropriate. Administration reserves the right to make judgments on dress code issues that are not addressed specifically herein.

ELECTRONIC DEVICES

Students in grades 6-12 are allowed to have electronic devices (cell phones, laptops, smartwatches, tablets, etc.) under the following guidelines. Students in grades K-5 are not allowed to have these devices at school.

- These items are to be secured in the student's locker at all times.
- When approved by the teacher, electronic devices being used in class for classwork purposes must be placed flat on the student desk, and the screen must be visible to the teacher at all times.
- Possessing or using phones and other devices for other purposes such as playing games, social media, and recording classes will be confiscated and returned using the guideline found in [Procedures/Consequences](#) section of this handbook.
- Students may use the phone in the school office lobby for emergency purposes.
- Middle and High School students (grades 6-12) may check their devices at their lockers during class exchanges only.

FCS reserves the right as a private education institution to perform the following:

- Inspect student bags, electronic devices, lockers, and desks.
- Scan emails and the Google Classroom platform for viruses and objectionable content and to review if deemed necessary.
- Restrict a student's campus network access without prior notification if the student's computer poses a threat to other computers or to the stability of the network.
- Inspect the content of any electronic device at the school (e-reader, computer, cell phone, etc.) if deemed necessary.
- Restrict its classes, services, programs, and meetings from being recorded on personal communication devices.

FCS will not be responsible for broken, lost, or uncharged electronic devices.



INTERNET POLICY

Florence Christian School provides students access to the internet in the computer lab and library. In order to assure its computer equipment and technology is used by students for appropriate purposes, FCS exercises its right to monitor and oversee communications, network and email use. FCS prohibits any attempts to disable the internet filter.

ACCEPTABLE USE

- The internet is to be used for academic research and as a means of obtaining needed information. The internet offers access to information that may be inappropriate, and FCS makes every effort to block such information. This does not, however, preclude students from attempting to access inappropriate information on their own, which, of course, is unacceptable.
- The computer lab and Chromebook labs are to be used for school-related activities.
- Generally, there should be one student to a single computer unless approved by the teacher.

UNACCEPTABLE USE

- Computer/internet games
- Accessing, possessing, or downloading inappropriate or objectionable material
- Sending, soliciting, or intentionally viewing sexually-oriented messages or images.
- Writing, soliciting, sending, possessing, printing, saving, or forwarding offensive or harassing statements to others.
- Installing or using unauthorized applications, software, or hardware on FCS computer systems.
- Accessing another's files or using another's password.

Violation of these guidelines may lead to disciplinary action as deemed appropriate by the administration of FCS, which could include loss of computer privileges to expulsion.

PLAYGROUND

1. The playgrounds are for preschool and elementary students. Upper school students (grades 7-12) are not to use the playgrounds during school hours.
2. The following are not allowed while using the playground:
 - Climbing up or standing on the slide
 - Double swinging (tying swings together or two or more people in a swing).
 - Jumping out or standing in swings. Sit to swing, no swinging on stomach.
 - Hanging off or climbing the sides of the equipment.
 - Pushing or pulling others off the equipment or out of the swings.
 - Climbing equipment or trees.
 - Throwing any sticks, stones, etc.
 - Standing on top of the bars.
 - No fighting or rough horse playing. No pulling on other's clothes.
3. When the teacher blows the whistle—look and listen.



4. Be courteous to others.

These are the basic guidelines to follow. The recess teacher will use her discretion as to what's allowed, keeping safety of the students in mind.

OFF-CAMPUS BEHAVIOR UNRELATED TO SCHOOL FUNCTIONS

Students (and their parents) should remember that what they do away from Florence Christian School makes an impact on what others think about our Lord Jesus Christ. It is not the intention of the school to monitor student conduct off campus unrelated to school functions. Parents are responsible for the training and discipline of their children during activities away from school property. FCS exists to help the parent in this responsibility. However, in order for FCS to be effective in this role, the parent must support the beliefs and policies outlined in this handbook. Therefore, if the school obtains knowledge of any unlawful act or any permissive acts involving tobacco, alcohol, drug abuse, sexual promiscuity of any sort, or inappropriate social media activity, the following actions may be taken.

- Phone call to parents
- Meeting with student and parents
- Counseling for the student will be made available, or in situations that could lead to addiction, attendance at Reformers Unanimous (FBT Addiction Program) will be recommended.
- In the case of repeated accusations or serious offenses, an administrative hearing will be held.

The administration reserves the right to suspend or expel a student for his/her actions away from school if such actions reflect unfavorably upon the school and its mission.

RESTORATION PROCEDURE

In the event that a student is expelled from FCS or is withdrawn from FCS to avoid expulsion, he or she must wait for a period of time agreed to by the school administration, the student, and his/her parents. To be considered for enrollment, the family must follow the procedures for admissions outlined in the Admissions section of this handbook.

Re-instatement to FCS is at the discretion of the administration. Completion of these requirements does not guarantee the student's enrollment in FCS.

SOCIAL MEDIA

FCS expects students and parents to use social media and blogs responsibly, following biblical principles and maintaining content that promotes a consistent, positive Christian testimony. Language should not violate Scriptural commands regarding abusive, slanderous, complaining, profane, blasphemous, or tale-bearing speech; and content should be biblical and not promote a



lifestyle contrary to principles taught in Scripture and at FCS. The individual (student or parent) is responsible for all content on social media regardless of who posted the material. It will be taken as if it were spoken or displayed at school. Social media posts and messages made by parents or students that are inappropriate or not supportive of FCS or other FCS students, families, faculty, or staff may result in withdrawal from FCS.

TARDINESS

At FCS, we are seeking to instill punctuality in all of our students because it is a trait that they must adhere to for the rest of their lives. One individual's tardiness can disrupt countless students as well as the teachers who are attempting to conduct class. Parents are encouraged to assist in making sure that students are prompt in arriving to school.

PreK, Kindergarten, Elementary

Classes begin for students in grades K3 – K5 at 8:15 each morning and grades 1 – 5 at 8:00 each morning. Every fifth unexcused tardy will be converted to a daily absence for the student.

Secondary (Grades 6-12)

Tardy to School

- Classes begin for students in grades 6-12 at 8:00 each morning.
- Students arriving after 8:20 will be counted absent for first period.

Tardy to periods 2-7(Grades 6-12)

- Students in grades 6-12 have 6 minutes between each class.
- Students who are late to class must have a pass from the teacher of their previous class.

NOTE: Students arriving to school after 9:00 a.m. will only be allowed to purchase prepackaged deli sandwiches such as ham/cheese, turkey/cheese, or roast beef/cheese from the lunch line. Other items that require cooking will not be available to late arriving students.



Discipline Procedures & Consequences

The following serves as the guide for FCS Administrators. We desire to be consistent and as fair as possible as we handle student behavior. While we seek to demonstrate grace, school discipline and its consequences are essential to a Christian atmosphere and overall learning. We reserve the right to determine appropriate actions, behavior, conduct and dress. Attendance at FCS is a privilege and not a right. Students forfeit this privilege when they do not conform to the standards and ideals of work and life at FCS.

CONSEQUENCES - EXPLANATION

Administrative Hearing – The committee will be composed of FCS administrators. The committee may be called to hear and rule on matters that deal with the possibility of expelling students

Detention Hall - During detention a student will complete written assignments or complete a pre-determined project on school grounds. Detention Hall will be served Mondays and Wednesdays from 3:00-4:00. A \$25 per hour charge will be added to the family's account.

Expulsion – The student will withdraw from FCS. In the event of expulsion, the student will not be reconsidered for readmittance for 1 calendar year from the date of expulsion or withdrawal to avoid expulsion. Each consideration for readmittance to FCS will be on a case by case basis.

Overnight Suspension – The student will be suspended out of school effective at the end of the day on which the violation occurred and will not be allowed to class until a parent accompanies the student back to school. Reinstatement will consist of a conference with an administrator. If the conference is held before any extra-curricular activity or class the next day, the student will not suffer any loss of participation/credit. NOTE: Phone calls or letters will not be accepted.

Out of School Suspension (OSS) – Parents must understand that OSS is intended to be a disciplinary action, not a day of vacation. The student will receive a list of assignments that must be completed before he or she returns to school. The student will be responsible for making up any test, quiz, or project that was missed due to the suspension. Students having served three days of Out of School Suspensions will have to appear before an Administrative Committee before returning to class.

Parent Conference – Parents will be notified on a disciplinary slip to call the appropriate administrator. It is the parent's responsibility to call by the end of the following school day.

Probation – Strict behavioral guidelines will be issued to the student by the administration, and any deviation from this may lead to expulsion from school.

Saturday School – Students will attend school on the 1st or 3rd Saturday of the month from 8:00 a.m. - 12:00 p.m. and complete assignments submitted by their teachers. Saturday school serves



as a way of making up excessive unexcused absences. Attendance at Saturday School will incur a fee added to the family account of the student.

DISCIPLINE PROCEDURES

****Sample Category 1 Offenses***

Obscene language (student to staff)	Possession/use of tobacco
<i>*Possession/distribution of pornography</i>	Possession/use vaping paraphernalia
<i>*Possession/use of alcohol</i>	Sexual activity
<i>*Possession/use of drugs</i>	<i>*Threat of harmful action to an individual or school</i>
	<i>*Weapon on campus</i>

Consequences K-5th Grades

1 st Offense	1 Day Out of School Suspension (OSS)
2 nd Offense	Minimal 2 Day OSS pending Administrative Hearing
3 rd Offense	Withdrawal from FCS

Consequences 6th – 12th Grades

1 st Offense	Minimal 2 Day OSS pending Administrative Hearing
2 nd Offense	Withdrawal from FCS

Sample Category 2 Offenses

<i>*Bullying</i>	Leaving school property w/o permission
Disrespect	Public Displays of affection
Falsifying Information	Obscene language (Student to Student)
<i>*Fighting/Physical Misconduct</i>	Racial comments/actions
Gambling	Stealing
	Vandalism (Major – over \$100)

Consequences K-5th Grades

1 st Offense	Overnight Suspension
2 nd Offense	1 Day OSS
3 rd Offense	Administrative Hearing

Consequences 6th – 12th Grades

1 st Offense	Minimum 1 Day OSS
2 nd Offense	2 Day OSS Pending Administrative Hearing
3 rd Offense	Withdrawal from FCS



Sample Category 3 Offenses

Direct disobedience	Inappropriate language
Disrupting class	Lying
Failure to attend class (on campus)	Vandalism (Minor – under \$100)

Consequences K-5th Grades

1 st Offense	Call to parent
2 nd Offense	Overnight Suspension
3 rd Offense	1 Day OSS
4 th Offense	Administrative Hearing

Consequences 6th – 12th Grades

1 st Offense	Overnight Suspension
2 nd Offense	1 Day OSS
3 rd Offense	2 Day OSS Pending Administrative Hearing
4 th Offense	Withdrawal from FCS

Sample Category 4 Offenses

Communication in class w/o permission	Leaving seat w/o permission
Failure to follow directions	Unauthorized area
Eating/drinking in class	Inappropriate behavior in buildings (horseplay)

Consequences K-5th Grades

1 st Offense	Warning
2 nd Offense	Call to Parent
3 rd Offense	Overnight Suspension
4 th Offense	1 Day OSS
5 th Offense	2 Day OSS Pending Administrative Hearing

Consequences 6th – 12th Grades

1 st Offense	Warning
2 nd Offense	Parent Call
3 rd Offense	Detention Hall
4 th Offense	Overnight Suspension
5 th Offense	1 Day OSS
6 th Offense	2 Day OSS Pending Administrative Hearing

**Students participating in these activities may be evaluated by the FCS Behavior Threat Assessment Team who may give recommendations of any additional action that is needed including but not limited to expulsion, required counseling, and law enforcement.*



Cheating

Consequences K - 5th Grade

1 st Offense	50 and call to parent
2 nd Offense	0 and Overnight Suspension
3 rd Offense	0 and/or 1 Day OSS
4 th Offense	Administrative Hearing

Consequences 6th – 12th Grade

Test/Quiz

1 st Offense	0 and possible 1 Day OSS
2 nd Offense	Administrative Hearing

Homework/Quiz

1 st Offense	0; Parent Call
2 nd Offense	0; 1 Day OSS
3 rd Offense	Administrative Hearing

Driving

Loud/inappropriate music	Speeding on campus
Reckless driving	Traffic pattern violation

1 st Offense	Warning
2 nd Offense	Assigned Parking for 5 days
3 rd Offense	Loss of privilege for 5 days
4 th Offense	Loss of driving privilege for remainder of school year

Electronic Devices

1 st Offense	Warning; Device Confiscated & returned to student at the end of the day
2 nd Offense	Parent Call; Device Confiscated & returned to parent
3 rd Offense	ONS; Device Confiscated & returned to parent
4 th Offense	1 Day OSS; Device confiscated & returned to parent
5 th Offense	Administrative Hearing

Hair/Shaving (Boys)

1 st Offense	Parent Contact
2 nd Offense	Detention Hall
3 rd Offense	Overnight Suspension
4 th Offense	1 day OSS

*In addition to the consequences above,

- Shaving violations are to be corrected by the next school day
- Hair violations are to be corrected within 3 school days.
- Students will not be allowed to participate in any extracurricular activity until the violation has corrected.



- After these time periods, the student may not be allowed return to school until the problem is corrected.

Inappropriate Dress at school

1 st Offense	*Warning not to wear again/Parent contacted
2 nd Offense	**Detention Hall (Elementary – Parent Conference)
3 rd Offense	Overnight Suspension
4 th Offense	1 Day OSS
5 th Offense	2 Day OSS Pending Administrative Hearing

*Change outfit or send home if immodest

**Administrator has the right to change consequence if needed including girls being required to wear uniform slacks rather than skirts for a designated period of time.

Inappropriate Dress at School Activities (Athletic Events, etc.)

1 st Offense	Warning
2 nd Offense	No attendance at activity for 1 week
3 rd Offense	No attendance at activity for the remaining part of season
4 th Offense	No attendance at activities for the remainder of the school year

School Sponsored Off-campus Events

Breaking curfew	Stealing
In room of opposite sex	Vandalism
<i>All offenses – Administrative Hearing</i>	

Tardiness

K-5th Grades

Every fifth tardy will be converted to a daily absence for the late student.

6th-12th Grades

<i>1st Offense</i>	Warning
<i>2nd Offense</i>	Parent Contact
<i>3rd Offense</i>	Detention Hall
<i>4th Offense</i>	Overnight Suspension
<i>5th + Offense</i>	1 Day OSS

- * Tardy to 1st period and Tardy to 2nd-7th periods will addressed as two distinct categories.
- * The number of Tardy Offenses will reset each semester.